



SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS  
900 Wilshire Blvd., Ste. 1700  
Los Angeles, CA 90017  
T: (213) 236-1800  
www.scag.ca.gov

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Transportation  
Curt Hagman, San Bernardino  
County

## REGULAR MEETING

# EXECUTIVE/ ADMINISTRATION COMMITTEE

*Thursday, April 4, 2019*  
**9:00 AM - 9:30AM**

**SCAG MAIN OFFICE**  
**900 Wilshire Blvd., Ste. 1700**  
**Policy B Meeting Room**  
**Los Angeles, CA 90017**  
**(213) 236-1800**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Tess Rey-Chaput at (213) 236-1908 or via email at [REY@scag.ca.gov](mailto:REY@scag.ca.gov). Agendas & Minutes for the Executive/Administration Committee are also available at: [www.scag.ca.gov/committees](http://www.scag.ca.gov/committees)

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Executive/Administration Committee  
*Members – April 2019*

1. **Hon. Alan Wapner**  
Chair, SBCTA Representative
  2. **Hon. Bill Jahn**  
1st Vice Chair, Big Bear Lake, RC District 11
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  5. **Hon. Peggy Huang**  
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  8. **Sup. Luis Plancarte**  
EEC Vice Chair, Imperial County Rep.
  9. **Sup. Curt Hagman**  
TC Chair, San Bernardino County Rep.
  10. **Hon. Cheryl Viegas-Walker**  
TC Vice Chair, El Centro, RC District 1
  11. **Hon. Clint Lorimore**  
LCMC Chair, Eastvale, RC District 4
  12. **Hon. Margaret Clark**  
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  13. **Hon. Frank Navarro**  
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Pres. Appt., Rolling Hills Estates, RC District 40
  16. **Hon. Carmen Ramirez**  
Pres. Appt., Oxnard, RC District 45
  17. **Randall Lewis**  
Ex-Officio Member, Business Representative
-

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Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700 – Policy B Meeting Room  
Los Angeles, California 90017  
**Thursday, April 4, 2019**  
**9:00 AM**

The Executive/Administration Committee may consider and act upon any of the items on the agenda regardless of whether they are listed as Information or Action items.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
*(The Honorable Alan D. Wapner, Chair)*

**PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Committee, must fill out and present a Public Comment Card to the Assistant prior to speaking. Comments will be limited to three (3) minutes per speaker. The Chair has the discretion to reduce the time limit based upon the number of speakers and may limit the total time for all public comments to twenty (20) minutes.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

**ACTION/DISCUSSION ITEM/S**

**PAGE NO.**

- |   |   |
|---|---|
| 1. 2019 SCAG Regional Active Transportation Program<br><i>(Rye Baerg, SCAG Staff)</i> | 6 |
|---|---|

**RECOMMENDED ACTION FOR EAC AND TC:**

Recommend that the Regional Council adopt Resolution No. 19-610-1 directing SCAG to implement the 2019 SCAG Regional Active Transportation Program and Updated Regional Guidelines.

**RECOMMENDED ACTION FOR RC:**

Adopt Resolution No. 19-610-1 directing SCAG to implement the 2019 SCAG Regional Active Transportation Program and Updated Regional Guidelines

**RECOMMENDED ACTION FOR EEC AND CEHD:**

Receive and File

**CONSENT CALENDAR**

Approval Items

- |   |    |
|---|----|
| 2. Minutes of the Meeting - March 7, 2019   | 33 |
| 3. Contracts \$200,000 or Greater: 19-043-C01, Connect SoCal Outreach<br>Forums and Public Hearings | 38 |
| 4. Contracts \$200,000 or Greater: 18-040-C01, Regional Data Platform                               | 63 |
| 5. Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-Modal Corridor Study                   | 75 |



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	PAGE NO.
6. AB 10 (Chiu) – Income Taxes: Credits Low-Income Housing: Farmworker Housing	94
7. AB 11 (Chiu) – Community Redevelopment Law of 2019	97
8. AB 1568 (McCarty) – General Plans: Housing Element: Production Report: Withholding of Transportation	100
9. SB 5 (Beall, McGuire) – Affordable Housing and Community Development Investment Program	102
10. SB 128 (Beall) – Enhanced Infrastructure Financing Districts: Bonds: Issuance	106
<u>Receive and File</u>	
11. April State and Federal Legislative Monthly Update	108
12. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$	111
<b>CFO REPORT</b> <i>(Basil Panas, Chief Financial Officer)</i>	
13. CFO Monthly Report	117
<b>PRESIDENT'S REPORT</b> <i>(The Honorable Alan D. Wapner, Chair)</i>	
<b>EXECUTIVE DIRECTOR'S REPORT</b> <i>(Darin Chidsey, Interim Executive Director)</i>	
<b>FUTURE AGENDA ITEM/S</b>	
<b>ANNOUNCEMENT/S</b>	
<b>ADJOURNMENT</b>	

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Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Community  
Economic & Human Development Committee (CEHD)  
Energy & Environment Committee (EEC)  
Transportation Committee (TC)  
Regional Council (RC)

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**From:** Rye Baerg, Senior Regional Planner, Active Transportation &  
Special Programs, (213) 236-1866, baerg@scag.ca.gov

**Subject:** 2019 SCAG Regional Active Transportation Program

**RECOMMENDED ACTION FOR EAC AND TC:**

Recommend that the Regional Council adopt Resolution No. 19-610-1 directing SCAG to implement the 2019 SCAG Regional Active Transportation Program and Updated Regional Guidelines.

**RECOMMENDED ACTION FOR RC:**

Adopt Resolution No. 19-610-1 directing SCAG to implement the 2019 SCAG Regional Active Transportation Program and Updated Regional Guidelines

**RECOMMENDED ACTION FOR EEC AND CEHD:**

Receive and File

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy. 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**EXECUTIVE SUMMARY:**

*Staff is seeking approval of the 2019 SCAG Regional Active Transportation Program (Regional Program) project list and updated Regional Guidelines. The Regional Program consists of 26 projects totaling \$92.6 million that support walking and bicycling. Staff recommends approval of the Regional Program and updated Regional Guidelines. Upon approval staff will submit the Regional Program to the California Transportation Commission (CTC) for adoption at their June 26, 2019 meeting.*

**BACKGROUND:**

On May 16, 2018, the California Transportation Commission adopted the 2019 Active Transportation Program (ATP) Statewide Guidelines and announced the 2019 ATP call for projects. The 2019 ATP funding estimate includes approximately \$445 million and will cover fiscal years 2019/2020 through 2022/23. Project applications were received for the statewide call for projects

on July 31, 2018 and the CTC made their initial announcement of statewide recommendations on December 31, 2018.

Approximately sixty percent (60%) of the total funding awards have been recommended by the CTC through the Statewide Program and Small Urban/Rural Program components and were adopted on January 30, 2019. The remaining forty percent (40%) of the total funding awards will be recommended by regional MPOs. SCAG's share of the MPO component, referred to as the Regional Program, is approximately \$92.6 million, roughly fifty percent (50%) of the MPO component.

#### **PROJECT SELECTION PROCESS:**

In July 9, 2018, SCAG's Executive Administration Committee approved the Regional ATP Guidelines. Similar to previous cycles, the Regional Program Guidelines established a selection process for two categories of projects: (1) Implementation Projects and (2) Planning & Capacity Building Projects.

- Implementation Projects: No less than 95% of the funding (\$87.9 million) has been recommended to proposals in this category. The selection process for Implementation Projects is the same as in previous cycles and is predominately managed by the county transportation commissions. Eligible applicants must apply for these funds by submitting an application through the statewide ATP call for projects. Base scores are established through the statewide ATP review process. The Regional Guidelines allow county transportation commissions to prioritize projects by adding up to twenty (20) points, on a 120 point scale, to supplement the state-provided base scores. As in previous cycles, the Board of each county transportation commission was required to approve the methodology for assigning the additional points, as well as, to approve the final project scores. Total funding available in each county is based on population-based funding targets.
- Planning & Capacity Building Projects: No more than five percent (5%) of the funding (\$4.6 million) has been recommended to proposals in this category. As in previous cycles, the project selection process relied on the statewide ATP application, scoring and ranking process. In addition, SCAG provided the option for project sponsors to apply through the Sustainable Communities Program (SCP). Each county transportation commission took an active role in scoring and ranking the projects submitted in their respective county through the SCP. Due to the tremendous need and with the influx of Senate Bill 1 Formula Funding, the Regional Council approved, in March as part of the SCP, an additional \$2.3 million for active transportation projects to supplement the ATP funding. The SCAG funded projects are not reflected in the program list, but were used in the calculations of geographic equity.

The recommended Regional Program of 23 projects has been assembled by combining recommendations from the Implementation and the Planning & Capability Building categories. Surplus funding from counties that were not able to utilize their entire share and a small portion of unutilized SCP ATP funds was provided to the highest scoring, unfunded project.

The recommended program has been approved by the CEOs of the six county transportation commissions and meets the statewide requirements for geographic equity as can be seen in the

table below. The recommended program allocates 93% of available funds to disadvantaged communities (DACs) exceeding the statewide minimum requirement of 25%.

ATP Funding by County (\$1,000s)					
	Implementation	SCP*	Total ATP	Percentage of Funding	Percentage of Population
Imperial	\$642	\$321	\$963	1%	1%
Los Angeles	\$47,731	\$2,197	\$49,928	54%	54%
Orange	\$14,770	\$545	\$15,315	17%	17%
Riverside	\$10,937	\$585	\$11,522	12%	12%
San Bernardino	\$9,920	\$500	\$10,420	11%	11%
Ventura	\$3,973	\$451	\$4,424	5%	5%
<b>Total</b>	<b>\$87,973</b>	<b>\$4,599</b>	<b>\$92,572</b>	<b>100%</b>	<b>100%</b>

\*This column represents projects selected through the SCP that are funded with ATP funding. SCAG is funding additional projects through the SCP using SB1 funding and other resources.

**AMENDED REGIONAL GUIDELINES:**

Staff is also requesting approval of the updated Regional Guidelines to address four minor changes. The updated Regional Guidelines have been approved by the CEOs of the six county transportation commissions, per CTC requirements. The updates include:

- **Funding Estimate:** SCAG is updating the funding estimate included in the Regional Guidelines to reflect the updated amount that was released by the CTC on December 31, 2018.
- **Sustainable Communities Program:** The previous version of the Regional Guidelines referenced the Sustainable Planning Grants program which has been renamed the Sustainable Communities Program. The title of the program has been updated throughout the document.
- **Implementation Project Category:** Requirements in this category were modified to allow the Ventura County Transportation Commission to fund a planning project with their countywide allocation for Implementation projects.
- **Contingency Lists:** Language was updated to clarify two sections with conflicting recommendations about which scores to use for contingency projects.

**NEXT STEPS:**

Following Regional Council approval, the Regional Program and Regional Guidelines will be submitted to the CTC for adoption no later than their June 26, 2019 meeting.

**FISCAL IMPACT:**



The project sponsors identified in the SCAG 2019 ATP Regional Programming Recommendations will be required to secure allocation from the CTC. SCAG will serve as the project sponsor and receive \$2,599,000 in ATP funds to administer a series of demonstration projects and Go Human activities that were submitted through the SCP. Once allocated, the SCAG administered ATP funds will be programmed in the FY20 OWP in task 225-3564.14.

**ATTACHMENT(S):**

1. Resolution 19-610-1 2019 SCAG Regional Active Transportation Program
2. 2019 SCAG Regional Guidelines\_FINAL-AMENDED\_4-4-19
3. 2019 SCAG Regional Active Transportation Program and Contingency List



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ASSOCIATION OF GOVERNMENTS  
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**RESOLUTION NO. 19-610-1**

**A RESOLUTION OF THE SOUTHERN CALIFORNIA  
ASSOCIATION OF GOVERNMENTS (SCAG) APPROVING  
THE RECOMMENDED PROJECT LIST FOR THE 2019 SCAG REGIONAL ACTIVE  
TRANSPORTATION PROGRAM**

REGIONAL COUNCIL OFFICERS

President  
Alan D. Wapner, San Bernardino  
County Transportation Authority  
  
First Vice President  
Bill Jahn, Big Bear Lake  
  
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Peggy Huang, Transportation  
Corridor Agencies  
  
Energy & Environment  
Linda Parks, Ventura County  
  
Transportation  
Curt Hagman, San Bernardino  
County

**WHEREAS**, the Southern California Association of Governments (“SCAG”) is the Metropolitan Planning Organization, for the six county region consisting of Los Angeles, Orange, San Bernardino, Riverside, Ventura, and Imperial counties pursuant to 23 U.S.C. § 134 et seq. and 49 U.S.C. §5303 et seq.;

**WHEREAS**, the Active Transportation Program was created by Senate Bill 99 (Chapter 359, Statutes of 2013) to encourage increased use of active modes of transportation, such as biking and walking;

**WHEREAS**, Streets and Highways Code Section 2382(k) allows the California Transportation Commission to adopt separate guidelines for the metropolitan planning organizations charged with awarding funds to projects pursuant to Streets and Highways Code Section 2381(a)(1) relative to project selection;

**WHEREAS**, the SCAG adopted Regional Program Guidelines in with input from the six Southern California county transportation commissions on July 5, 2018 to govern award of projects funded through the SCAG Regional Program;

**WHEREAS**, the SCAG is amending the Regional Program Guidelines with input from the six Southern California county transportation commissions to maximize planning funding and address minor inconsistencies in the guidelines;

**WHEREAS**, the Active Transportation Program Guidelines (Resolution G-18-19) require metropolitan planning organizations to submit their Regional Program of projects and contingency list to the Commission by April 30, 2019;

**WHEREAS**, SCAG in collaboration with the six Southern California county transportation commissions has implemented a project selection process that meets the requirements of the Active Transportation Program Guidelines (Resolution G-18-19) and Regional Program Guidelines, and has reached consensus on the 2019 SCAG Regional Active Transportation Program and Contingency List.

Attachment: Resolution 19-610-1 2019 SCAG Regional Active Transportation Program [Revision 2] (2019 SCAG Regional Active Transportation

**NOW, THEREFORE, BE IT RESOLVED** that the Regional Council of the Southern California Association of Governments does hereby adopt the 2019 SCAG Regional Active Transportation Program and Updated Regional Program Guidelines.

**BE IT FURTHER RESOLVED THAT:**

1. The Regional Council directs staff to submit the amended Regional Program Guidelines and the Regional Program Project and Contingency List for the 2019 SCAG Regional Active Transportation Program to the California Transportation Commission.
2. The Regional Council defers approval of any further minor revision and administrative amendments to the 2019 SCAG Regional Active Transportation Program to SCAG's Executive Director.

**PASSED, APPROVED AND ADOPTED** by the Regional Council of the Southern California Association of Governments at its April 4, 2019 meeting.

\_\_\_\_\_  
Alan D. Wapner  
President, SCAG  
San Bernardino County Transportation Authority

Attested by:

\_\_\_\_\_  
Darin Chidsey  
Executive Director

Approved as to Form:

\_\_\_\_\_  
Joann Africa  
Chief Counsel

# 2019 Active Transportation Program Regional Guidelines

## Final Draft

July 2018

Southern California Association of Governments  
Imperial County Transportation Commission  
Los Angeles County Metropolitan Authority  
Orange County Transportation Authority  
Riverside County Transportation Commission  
San Bernardino County Transportation Authority  
Ventura County Transportation Commission

**SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS  
209 ACTIVE TRANSPORTATION PROGRAM REGIONAL GUIDELINES**

**Contents**

Introduction ..... 2  
    Purpose ..... 2  
    Background ..... 2  
    Fund Estimates for 2019 Regional ATP ..... 4  
Eligibility ..... 4  
    Regional Disadvantaged Communities Definitions ..... 4  
Project Selection Process ..... 5  
    Implementation Projects Category ..... 5  
    Planning & Capacity Building Projects Category ..... 6  
        Planning Applications Submitted Through the Statewide Call for Projects ..... 6  
        Supplemental (Sustainability Planning Grants) Call for Projects ..... 7  
Recommended Regional Program ..... 7  
Programming ..... 8  
    Fund Assignments ..... 8  
    Partial Awards ..... 9  
    Fund Balance & Contingency List ..... 10  
    Program Amendments ..... 11  
    FTIP Amendments ..... 12  
Allocation ..... 12  
Project Delivery ..... 12  
Project Scope Change ..... 14  
Project Reporting ..... 14  
    Schedule ..... 15

## Introduction

### Purpose

The intent of this document is to successfully implement the Metropolitan Planning Organization (MPO) component of the California Active Transportation Program (ATP). The following 2019 ATP Regional Guidelines (Regional Guidelines) outline the roles, responsibilities and processes for selecting projects to receive funding from the SCAG region's dedicated share of the 2019 ATP. The Regional Guidelines also outline the requirements for programming, allocation, project delivery, project reporting, project administration and program evaluation related to the 2019 Regional Active Transportation Program (Regional Program). The Regional Guidelines may be revisited and modified for future rounds of funding in order to remain consistent with the 2019 ATP Statewide Guidelines (Statewide Guidelines), and to consider innovative concepts and best practices to improve the Regional Program's efficiency and effectiveness.

### Background

- The goals of the ATP are to:
  - Increase the proportion of trips accomplished by biking and walking;
  - Increase the safety and mobility of non-motorized users;
  - Advance the active transportation efforts of regional agencies to achieve greenhouse gas reductions goals as established pursuant to SB 375;
  - Enhance public health, including reduction of childhood obesity through the use of programs including, but not limited to, projects eligible for Safe Routes to School Program funding;
  - Ensure that disadvantaged communities (DAC) fully share in the benefits of the program; and
  - Provide a broad spectrum of projects to benefit many types of active transportation users.
- The DRAFT 2019 Statewide Guidelines, to be adopted by the California Transportation Commission (CTC) on May 16, 2018, describe the policy, standards, criteria and procedures for the development, adoption and management of the ATP Statewide Program.
- Per the DRAFT 2019 Statewide Guidelines, 40% of the funds for the ATP must be distributed by MPOs in urban areas with populations greater than 200,000, with funds distributed to each MPO based on total MPO population.
- The funds distributed by the MPOs must be programmed and allocated to projects selected through a competitive process in accordance with the ATP Statewide Guidelines.
- A MPO choosing to use the same project selection criteria and weighting, minimum project size, match requirement, and definition of DAC as used by the CTC for the statewide competition may defer its project selection to the CTC.
- MPOs may also issue a separate, supplemental call for projects. If a call for projects is initiated, it will require development and approval of guidelines and applications. In administering a competitive selection process, a MPO must use a multidisciplinary advisory group to assist in evaluating project applications.
- 25% of the regional funds must benefit DAC.

- The Statewide Guidelines allow for a large MPO to make up to 2% of its 2019 ATP funding available for active transportation plans in DACs.
- The Statewide Guidelines establish four eligible project types:
  - Infrastructure Projects: Capital improvements that will further the goals of this program. This typically includes the environmental, design, right-of-way, and construction phases of a capital (facilities) project. A new infrastructure project will not be programmed without a complete project study report (PSR) or PSR equivalent. The application will be considered a PSR equivalent if it defines and justifies the project scope, cost and schedule. Though the PSR or equivalent may focus on the project components proposed for programming, it must provide at least a preliminary estimate of costs for all components. PSR guidelines are posted on the CTC website: <http://www.catc.ca.gov/programs/ATP.htm>. *A capital improvement that is required as a condition for private development approval or permits is not eligible for funding from the Active Transportation Program.*
  - Plans: The development of a community wide bicycle, pedestrian, safe routes to school, or active transportation plan in a DAC.
  - Non-infrastructure Projects: Education, encouragement, and enforcement activities that further the goals of this program. The CTC intends to focus funding for non-infrastructure on start-up projects. A project is considered to be a start-up when no program currently exists. Start-up projects must demonstrate how the program is sustainable after ATP funding is exhausted. ATP funds cannot fund ongoing program operations. Non-infrastructure projects are not limited to those benefiting school students. Program expansions or new components of existing programs are eligible for ATP funds as long as the applicant can demonstrate that the existing program will be continued with non-ATP funds.
  - Infrastructure projects with non-infrastructure components.
- Per Statewide Guidelines, and based on SB 99, the following requirements apply specifically to SCAG:
  - SCAG must consult with the county transportation commissions, the CTC, and Caltrans in the development of the competitive project selection criteria. The criteria should include consideration of geographic equity consistent with program objectives;
  - SCAG must place priority on projects that are consistent with plans adopted by local and regional governments within the county where the project is located; and
  - SCAG must obtain concurrence from the county transportation commissions.
- The SCAG Regional Program will be developed through coordination of the ATP Subcommittee. The ATP Subcommittee is a subcommittee of the SCAG Sustainability Committee. The ATP Subcommittee is comprised of SCAG staff and representatives from each of the six (6) county transportation commissions. The Subcommittee drafts the Regional Program Guidelines, the Regional Program and administers tasks associated with project delivery. The County Transportation Commissions approve the Regional Program as it pertains to each respective county. SCAG's Regional Council approves the Regional Program Guidelines and Regional Program. The California Transportation Commission approves the Regional Program Guidelines and Regional Program.

### Fund Estimates for 2019 Regional ATP

The 2019 ATP total funding estimate is \$437.5m. Per the 2019 ATP Statewide Guidelines, the MPO share is 40% of the total budget and the SCAG share is 50% of the MPO amount.

The SCAG region’s share of the 2019 ATP is approximately \$87.5M, which includes funding in Fiscal Years 2019/20, 2020/21, 2021/22, and 2022/23 to be programmed as follows:

Year (Fiscal)	Funds (\$1000s)
FY 19/20	20,310
FY 20/21	20,310
FY 21/22	25,976
FY 22/23	25,976
<b>Total</b>	<b>92,572</b>

### Eligibility

SCAG intends to apply the eligibility requirements as adopted in the 2019 Statewide Guidelines to the Regional Program. These requirements include an option for SCAG to provide a Regional Definition of Disadvantaged Communities. As part the 2016 Regional Transportation Plan (RTP)/ Sustainable Communities Strategy (SCS), SCAG established “environmental justice areas” and “communities of concern” as disadvantaged communities through a robust public outreach process that included the input of community stakeholders. SCAG has submitted these regional definitions of disadvantaged communities to the Commission for approval to complement existing definitions established through SB 535 and the ATP.

### Regional Disadvantaged Communities Definitions

Per the Statewide Guidelines, MPOs have the option to use different criteria for determining which projects benefit disadvantaged communities. This additional criteria includes Environmental Justice Areas and Communities of Concern. This criteria can be used in addition to the existing SB 535 criteria.

- Environmental Justice Areas: Environmental Justice Areas are reflected in Transportation Analysis Zones that show a higher share of minority population or households in poverty than is seen in the great region as a whole.
- Communities of Concern: Communities of Concern are Census Designated Places or city of Los Angeles Community Planning Ares that fall in the upper third for their concentration of minority population households in poverty. This designation is significant in severity due to the degree of poverty.

## Project Selection Process

SCAG intends to award funding to projects in two program categories. These categories include: Implementation projects, and Planning & Capacity Building projects.

### Implementation Projects Category

*Implementation projects* include infrastructure, non-Infrastructure, infrastructure projects with non-infrastructure components, and plans as defined by the Statewide Guidelines and included in the Background (above). No less than 95% of the total regional funds shall be dedicated to funding Implementation projects in the 2019 Regional ATP. Implementation funds shall be allocated to projects in each county using population-based funding targets.

#### Implementation Projects Category: Funding Targets

County	Pop %	Funding Amount
Imperial	1%	\$841
Los Angeles	54%	\$47,503
Orange	17%	\$14,770
Riverside	12%	\$10,937
San Bernardino	11%	\$9,920
Ventura	5%	\$3,973
<b>Total</b>	<b>100%</b>	<b>\$87,943</b>

In this category, and consistent with previous ATP cycles, SCAG will select Implementation projects utilizing the CTC statewide applications, scoring and ranking process and decline its option to issue a supplemental call for proposals for these projects. Therefore, an evaluation committee will not be required at the county or regional level within the SCAG region to separately score Implementation projects. SCAG will only fund Implementation projects submitted through the statewide application process.

The selection process shall occur as follows:

- Prior to scoring by the CTC, SCAG shall coordinate with each county to ensure that all Implementation project applications submitted through the statewide call for proposals have been submitted to the county and SCAG.
- The county transportation commissions shall review the Implementation project applications and determine which projects are “consistent with plans adopted by local and regional governments within the county” per the requirements of SB 99. When projects are determined to be consistent, the county shall authorize up to twenty (20) points to consistent projects.

- If a county transportation commission assigns additional points (up to 20, as noted above) to a project for which they are the lead applicant, an explanation shall be provided to SCAG of how the scoring process resulted in an unbiased evaluation of the project.
- The Board of each respective county transportation commission shall approve the scoring methodology/guidelines and point assignments, and submit the scores to SCAG for inclusion in the preliminary ranking of regional projects by December 31, 2018.
- SCAG shall establish a preliminary regional Implementation projects list based on the county's submissions that programs no less than 95% of the total regional funds and rely on population-based funding targets to achieve geographic equity.
- The county may also recommend funding for projects to be included on the Regional Program contingency list. Projects included on the contingency list shall be included in the program reflecting the project score as detailed in the Fund Balance and Contingency List section below.

### Planning & Capacity Building Projects Category

Planning & Capacity Building projects may include the development of non-infrastructure projects and plans, as defined by the Statewide Guidelines and included in the Background section of the Regional Guidelines (above). The Regional Guidelines call for no more than 5% (\$4.4M) of the total regional funds be allocated in this category with a maximum of 2% (\$1.7 M) being dedicated to Planning projects.

As in previous cycles, the pool of projects considered for funding in this category shall include projects that are submitted through the CTC's Statewide ATP Call for Projects using the state's planning application, as well as, planning and non-infrastructure projects submitted through the supplemental call for Planning & Capacity Building projects issued by SCAG. The supplemental call for projects is integrated with SCAG's Sustainable Communities Program (SCP) program and aims to better align planning and capacity building resources with regional planning priorities and opportunities. The SCP call for projects provides a more seamless, consolidated process for local jurisdictions and eligible applicants to secure resources from the ATP, as well as other regional funds programmed by SCAG.

### Planning Applications Submitted Through the Statewide Call for Projects

- SCAG is required to consider funding proposals that are submitted, but unsuccessful in securing funds, through the statewide call for proposals.
- Within the Planning & Capacity Building projects category, SCAG will consider funding all unsuccessful planning and non-infrastructure applications submitted at the statewide level.
- The planning and non-infrastructure applications will not be re-scored by SCAG. The initial score provided by the CTC shall be used in ranking the project against projects submitted through the supplemental call for projects.
- Planning project awards will be capped at \$250,000. If the funding request exceeds \$250,000, the project applicant will be required to provide matching funds to fully fund the project.
- Non-infrastructure projects awards will be capped at \$500k. If the funding request exceeds the \$500k cap, the project applicant will be required to provide matching funds to fully fund the project or the project balance could be awarded through the Implementation Projects Category.

Alternatively, the county transportation commission may fully fund the project as part of the Implementation Projects Category, if the project merits award through the process outlined above.

### Supplemental (Sustainable Communities Program) Call for Projects

- SCAG will develop SCP Guidelines, consistent with the parameters established by the Regional Guidelines, as described below.
- The SCP Guidelines will include the same match requirement and definition of DAC as used by the CTC in the statewide planning selection process.
- All Planning projects funded by ATP shall satisfy the CTC’s requirements for the use of planning funds, including DAC requirements.
- To increase the reach and impact of the Regional Program, SCAG will cap funding requests to \$500,000 for all non-infrastructure applications and \$250,000 for planning funds.
- The Scoring Criteria and associated points available for all project and application types will be as follows:
  - Mobility Benefit—Potential to increase walking/biking (0-35 points)
  - Safety Benefit—Potential to reduce the number and risk of pedestrian and bicycle fatalities and injury (0-25 points)
  - Public Health (0-10 points)
  - Disadvantaged Communities (0-10 points)
  - Public Participation (0-10 points)
  - Cost Effectiveness (0-5 points)
  - Leverage (0-5 points)
- In consultation with the counties and a multi-disciplinary working group, SCAG will develop applications for planning and non-infrastructure project types. Each application will be closely aligned with and aim to focus resources on the implementation of regional active transportation programs and strategies.

To establish a preliminary Planning & Capacity Building project list, applications from the supplemental call for projects and statewide call for projects will be ranked by county and prioritized by score. Funds will then be recommended to projects in consideration of the following principles:

- The total funding recommended in this category will not exceed 5% of the total Regional Program. Planning projects funding shall not exceed 2% of the total Regional Program.
- Geographic equity, informed by population-based funding targets, shall be pursued and assessed programmatically across all funding sources programmed through the Active Transportation component of the SCP.

### Recommended Regional Program

SCAG shall create a draft Regional Program that incorporates the preliminary project lists from the Implementation and Planning & Capacity Building project categories.

SCAG will analyze the draft Regional Program to ensure it meets the DAC requirements by allocating at least 25% to projects benefiting DAC (as defined by the Statewide Guidelines).

If the total is less than 25%, SCAG will modify the preliminary regional project list to ensure the 25% mark is achieved, as follows:

- The lowest scoring project in the region may be replaced with the highest scoring DAC within the same County. If the county has no other eligible DAC projects, the lowest scoring project shall be replaced with the highest scoring DAC project(s) from the region.
- This process will be repeated until the 25% target is met.
- This process may lead to an outcome where a county receives less than its population-based share of the funding, but is necessary to ensure the DAC requirements for the Regional Program are met.

For ease of administration, SCAG may, with the project sponsor's permission, consolidate one or more of the projects on the Planning & Capacity project list into a Regional Planning & Capacity Building project to be administered by SCAG on behalf of the sponsoring agencies. If sponsoring agencies choose to be part of the consolidated project, a five percent (5%) fee for service will be included as a task in the project. In order to provide the data contained in the Caltrans applications, SCAG will transfer the relative data fields to Caltrans for incorporation into ATP data set.

The final recommended Regional Program will be reviewed by the county transportation commission staff, Caltrans and CTC staff to make any final adjustments and achieve consensus prior to submitting the Regional Program recommendations to the Chief Executive Officers (CEO) of the county transportation commissions and Boards, SCAG's Regional Council and CTC for approval.

With consensus from the County Transportation Commission CEOs or their designees, SCAG's Executive Director may make technical changes to the program as needed to ensure the timely delivery of the regionally-selected projects.

## Programming

### Fund Assignments

SCAG is required to recommend the funding assignments for all projects proposed for funding in the Regional Program. The programming years for the 2019 ATP are State Fiscal Years 2019/20 to 2022/23. Per the Statewide Guidelines, the ATP must be developed consistent with the fund estimate and the amount programmed by fiscal year must not exceed the amount identified in the fund estimate. SCAG will aim to program in a constrained manner. SCAG is also required to recommend the funding source for each project, such that the program as a whole aligns with the fund estimate for each programming year. In meeting these requirements, SCAG will adhere to the following process and guiding principles:

- Funding assignments will be made by SCAG and the county transportation commissions through a collaborative decision-making process.
- Funding in fiscal years 2019/20 and 2020/21 will be state funding only. Funding in fiscal years 2021/22 and 2022/23 will include both state and federal funding.

- Funding assignments will be made to best align the funding source with the project type, size, and sponsors' capacity for obligating federal funds; therefore, federal and state funds will not be equally distributed in each county.
- State funds will be programmed to address the following regional objectives, listed in order of priority:
  - Satisfy match requirements for federally funded projects. Projects that provide some but not all of the 11.47% match may need assistance in satisfying the match. State funding is eligible to bridge the gap in any match funding deficit. State funding shall not exceed 11.47% of total project funding;
  - Reduce administrative burden for Planning and Non-infrastructure projects and projects requesting less than \$1M; and
  - Expedite delivery of pre-construction phases of projects to ensure timely delivery of projects funded for multiple phases.

### Partial Awards

- County transportation commissions will be responsible for recommending partial awards for Implementation projects.
- SCAG and the county transportation commissions will only consider partial awards if the project sponsor meets one of the following requirements:
  - The applicant provides funds through additional sources to fully fund the project;
  - The applicant demonstrates the means by which it intends to fund the construction of a useable segment, consistent with the Regional Transportation Plan (RTP).
  - The applicant downsizes the project scope in a manner such that the "new" project would receive the same scores or ranking as the originally proposed project. The ATP Subcommittee will determine the eligibility of a downsized project scope based on the representative county transportation commission's request. The request shall include:
    - An explanation of the proposed scope change;
    - The reason for the proposed scope change;
    - The impact which the proposed scope change would have on the overall cost of the project;
    - An estimate of the impact the proposed scope change would have on the potential of the project to increase walking and bicycling as compared to the benefits identified in the project application (increase or decrease in benefit);
    - An estimate of the impact the proposed scope change would have on the potential of the project to increase the safety of pedestrians and bicyclists as compared to the benefits identified in the project application (increase or decrease in benefit); and
    - An explanation of the methodology used to develop the aforementioned estimates.

- For projects that fall into the Large Infrastructure category as defined in Statewide Guidelines, the applicant must demonstrate the means by which it intends to fund the construction of a useable segment, consistent with the RTP.
  - Uncommitted funds may only be from ATP or the Local Partnership Program (formulaic or competitive). The applicant must indicate its plan for securing a funding commitment; explain the risk of not securing that commitment, and its plan for securing an alternate source of funding should the commitment not be obtained. If a project with uncommitted funds is programmed, all funding commitments for that phase must be secured prior to July 1 of the fiscal year in which the project is programmed or the project will be removed from the program.
- If funding is made available (i.e. due to an ineligible project determination), the available funding will be prioritized for a threshold project receiving a partial award within the county where the funding was awarded initially. If the available funding exceeds the amount needed for fully funding the partial award, the surplus shall be made to the highest scoring project on the contingency list within the county where the funding was initially awarded. The surplus may also be made available for a partial award in another county, pending approval of the ATP Subcommittee.

### Fund Balance & Contingency List

Any funds that are not assigned by SCAG to projects in the Regional Program will be returned to the state and incorporated into the fund estimate for subsequent ATP cycles. To maximize funds available in the region, the following steps will be pursued:

- The initial recommended Regional Program to the CTC will identify projects that program 100% of the region's share of ATP funds. If a balance exists after each county has exhausted to the greatest extent possible its funding target and SCAG has exhausted to the greatest extent possible the Planning & Capacity Building funds, SCAG in consultation with the counties, will recommend the fund balance be awarded to fully or partially fund the highest scoring and/or shovel ready "contingency" project(s) (see below) across all counties.
- If the final project on a county's list exceeds the county's ATP funding target, the county may work with the project sponsor to explore the feasibility of a partial award, as noted above. If a partial award is determined to be insufficient and infeasible, the county may recommend fully or partially funding to the subsequent highest scoring projects on the county's list.
- The recommended Regional Program will include a contingency list of Implementation and Planning and Capacity Building projects that will be in place until the next cycle of ATP funding. Implementation projects will be ranked in priority order based on the county transportation commission's evaluation scoring. Planning & Capacity Building projects will be ranked in priority order based on the project's statewide evaluation score. Projects may be included in both rankings depending on project type. SCAG intends to fund projects on the contingency list should there be any project failures or savings in the Regional Program. When a

contingency project is advanced for funding due to project failure from the Implementation list of projects, SCAG – in consultation with the counties – will strive to replace the failed project with a project from the same county from the Implementation list. When a contingency project is advanced for funding due to project failure from the Planning and Capacity Building list of projects, SCAG – in consultation with the counties – will strive to replace the failed project with a project from the same county from the Planning and Capacity Building list. In recommending replacement projects, SCAG and the county transportation commission may consider both project ranking and project readiness. If contingency projects are not amended into the program, they will remain unfunded and project sponsors may resubmit them for future ATP cycles.

- SCAG and/or the county transportation commissions are encouraged to pursue one or more of the following project management strategies:
  - Review the initial work schedule to determine timeline feasibility and propose revisions where necessary.

### Program Amendments

The Regional Guidelines allow SCAG to amend the Regional Program to remove and advance projects. An annual report will be provided to the Regional Council on program amendments. Amendments to the Regional Program may occur under the following conditions and in the following manner:

- If project design, right-of-way or construction are programmed before the implementing agency completes the environmental process, and following completion of the environmental process updated information indicates that a project is expected to accomplish fewer benefits or is less cost effective as compared with the initial project application, then future funding for the project may be deleted from the program. It is the responsibility of the county transportation commission to recommend to SCAG that the project be deleted from the program if warranted. The county transportation commission that recommends project deletion may, in a reasonable timeframe, recommend replacing the deleted project with a project on the Contingency List.
- If the project is a Planning & Capacity Building Project and funds have not been allocated by May 1st of the year the funds are programmed, or the project sponsor has requested that the project be removed from the Regional Program, then SCAG may recommend deletion of the project and fund a project on the contingency list, considering project ranking, readiness and the county from which the deleted project originated.
- If a county transportation commission recommends deletion of a project and has not identified a replacement project for the contingency list in a reasonable timeframe, then SCAG will collaborate with the counties to identify a suitable replacement project from the region-wide contingency list and amend the project into the Regional Program.
- In order to ensure the timely use of all program funds, the CTC will, in the last quarter of the fiscal year, allocate funds to projects programmed in a future fiscal year on a first-come, first-served basis. SCAG will recommend approval of an advancement request if the project is:

- A Planning project and SCAG deems the project ready for allocation (see Allocation, below); or
- An Implementation project, and the county transportation commission recommends advancement of the project.

### FTIP Amendments

All projects funded by the 2019 Regional Program must be amended into the Federal Transportation Improvement Program (FTIP).

- The county transportation commissions will be responsible for programming all Implementation projects into the FTIP.
  - Projects that are regionally significant and Transportation Control Measures (TCM) must be individually listed in the FTIP by the county transportation commission.
  - Projects that are not regionally significant or TCMs may be entered as a group listing by project function, using the applicable classifications under 23 CFR 771.117(c) and (d) and/or 40 CFR part 93 (See [www.dot.ca.gov/hq/transprog/federal/fedfiles/res\\_publications/grouped\\_pjt\\_listings.pdf](http://www.dot.ca.gov/hq/transprog/federal/fedfiles/res_publications/grouped_pjt_listings.pdf))
- SCAG shall be responsible for programming Planning and Non-Infrastructure projects into the FTIP.
- The county transportation commissions and SCAG shall aim to program all 2019 ATP projects, regardless of programming year, in the 2019 FTIP amendment cycle.

### Allocation

The Regional Guidelines require allocation requests for a project in the Regional Program to include a recommendation from SCAG. SCAG shall defer this responsibility to the county transportation commissions for all Implementation projects and provide a concurrence letter to the county which notes that the project allocation request is consistent with the project as programmed in the FTIP or is being processed into the FTIP through an amendment or modification that is underway.

The CTC will consider approval of a Letter of No Prejudice (LONP) to advance a project programmed in the ATP. Approval of the LONP will allow the agency to begin work and incur eligible expenses prior to allocation. The Amended LONP Guidelines were adopted in October 2017 and are on the CTC's website, <http://www.catc.ca.gov/programs/atp/>.

### Project Delivery

Per the Statewide Guidelines, ATP allocations must be requested in the fiscal year of project programming and are valid for award for six (6) months from the date of allocation, unless the CTC approves an extension. The Commission may extend the deadline only once for each allocation phase and only if it finds that unforeseen and extraordinary circumstance beyond the control of the responsible agency has occurred that justifies the extension. The CTC and Caltrans require that the extension will not exceed the period of delay directly attributed to the extraordinary circumstance and cannot exceed twelve months.

If extraordinary issues exist that require a longer extension, the implementer may request up to 20 months for allocation only. Refer to the ATP Statewide Guidelines for complete project delivery requirements.

Extension requests for a project in the SCAG Regional Program must include a recommendation by SCAG. Extension requests will be approved by SCAG under the following conditions:

- If the project is an Implementation project, the county transportation commission has recommended that the project be extended.
- If the project is a Planning project, SCAG staff has reviewed the project status and determined that:
  - The project sponsor has made a good faith effort to meet programming deadlines and that there is a high likelihood that a project extension will result in project allocation; and/or
  - The justification for the extension indicates a reason that was unforeseen by the project sponsor and beyond the control of the project sponsor.

Caltrans will track the delivery of ATP projects and submit to the CTC a semiannual report showing the delivery of each project phase. SCAG will analyze these reports to identify project delivery issues in the SCAG region and work with the county transportation commissions and the project sponsor to resolve any issues.

### Project Scope Change

In the event that a project requires a scope change, the project sponsor shall submit a request for scope change to SCAG and the responsible County Transportation Commission for review and approval. The request for scope change shall include:

- An explanation of the proposed scope change;
- The reason for the proposed scope change. If the request incorporates a change that alters original designs, the project sponsor shall provide the steps taken to retain the initial design and the extenuating circumstances that necessitate the design change. Extenuating circumstances are defined as those which make the project undeliverable due to costs and/or safety issues;
- The impact the proposed scope change would have on the overall cost of the project;
- An estimate of the impact the proposed scope change would have on the potential of the project to increase walking and bicycling as compared to the benefits identified in the project application (increase or decrease in benefit);
- An estimate of the impact the proposed scope change would have on the potential of the project to increase the safety of pedestrians and bicyclists as compared to the benefits identified in the project application (increase or decrease in benefit); and
- An explanation of the methodology used to develop the aforementioned estimates.

### Project Reporting

As a condition of the project allocation, the CTC will require the implementing agency to submit semi-annual reports (unless the agency is subject to the Baseline Agreement requirement outlined in the 2019

ATP Statewide Guidelines) on the activities and progress made toward implementation of the project and a final delivery report. An agency implementing a project selected in the SCAG Regional Program must also submit copies of its semi-annual reports and s final delivery report to the county and SCAG. The purpose of the reports is to ensure that the project is executed in a timely fashion and is within the scope and budget identified when the decision was made to fund the project. Project reporting forms can be found at <http://www.dot.ca.gov/hq/LocalPrograms/lam/forms/lapgforms.htm>.

**Schedule**

<b>Action</b>	<b>Date</b>
CTC adopts ATP Guidelines	May 16, 2018
Call for projects	May 16, 2018
RC Approves ATP Regional Program Guidelines	July 5, 2018
Project applications to Caltrans (postmark date)	July 31, 2018
Commission approves or rejects MPO Guidelines	August 15, 2018
County 20 point score submitted to SCAG	December 31, 2018
Staff recommendation for statewide and small urban and rural portions of the program	December 31, 2018
Commission adopts statewide and small urban and rural portions of the program	January 2019
Counties submit recommended project lists to SCAG	February 1, 2019
Project PPRs Due to SCAG	February 1, 2019
SCAG Draft Regional Program	February 15, 2018
Deadline for MPO DRAFT project programming recommendations to the Commission	February 15, 2019
CEOs Approval	March 15, 2019
RC Adopts SCAG Regional Program Approval	April 4, 2019
Deadline for MPO FINAL project programming recommendations to the Commission	April 30, 2019
Commission adopts MPO selected projects	June 2019

**2019 Active Transportation Program Recommendations - SCAG Regional Program  
(\$1000s)**

MPO	Application ID	County	Project Title	Total Project Cost	ATP Request	19-20	20-21	21-22	22-23	PA&E	PS&E	ROW	CON	CON NI	Project Type	DAC	SRTS	Final Score	Final Regional Score	State Funding
SCAG	11-Imperial County-2	Imperial	Heffernan Avenue from 14th Street to 10th Street	\$727	\$642	87	44	511		8	79	44	511		Infrastructure - S	X	X	71	91	\$642
SCAG	7-Huntington Park-1	Los Angeles	Huntington Park Bicycle and Pedestrian Safety and Connectivity Project	\$4,650	\$4,117	58		288	3,771	58	288		3,771		Infrastructure - M	X		89	99	\$4,117
SCAG	7-LA Bureau of Street Services (Engineering Division)-8	Los Angeles	Broadway-Manchester Active Transportation Equity Project	\$46,600	\$24,821	4,000		1,200	19,621	4,000	1,200		19,621		Infrastructure - L	X	X	89	99	\$0
SCAG	7-Los Angeles Department of Public Works (Bureau of Engineering)-7	Los Angeles	LA River Greenway, West San Fernando Valley Gap Closure	\$51,822	\$18,793	900		17,893			400	500	17,893		Infrastructure - L	X		89	99	\$18,793
SCAG	12-Costa Mesa-1	Orange	Merrimac Way Multipurpose Street, Sidewalk and Bicycle Facility Project	\$1,300	\$1,105	1,105							1,105		Infrastructure - S	X	X	87	107	\$1,105
SCAG	12-Santa Ana-10	Orange	McFadden Avenue Protected Bike Lane and Bicycle Boulevard Project	\$6,999	\$6,999	1,124	5,875			102	1,022		5,875		Infrastructure - M	X		81	101	\$0
SCAG	12-Santa Ana-14	Orange	Standard Avenue Protected Bike Lane and Protected Intersection Project	\$6,666	\$6,666	1,222	5,444			122	1,100		5,444		Infrastructure - M	X		80.5	99.5	\$0
SCAG	8-City of Palm Desert-1	Riverside	San Pablo Avenue Improvements from Fred Waring to Magnesia Falls	\$4,503	\$3,222	3,222							3,222		Infrastructure - M	X	X	86	106	\$3,222
SCAG	8-Riverside County Department of Public Health (Injury Prevention Services)-2	Riverside	Riverside County SRTS, Corona	\$580	\$325		325							325	Non-Infrastructure	X	X	86	86	\$325
SCAG	8-Riverside County Transportation Department-2	Riverside	El Toro Road-Dexter Avenue SRTS Sidewalk Project	\$2,311	\$2,311	\$50	\$410		1,851	50	330	80	1,763	88	Infrastructure + NI - M	X	X	77	87	\$2,311
SCAG	8-Lake Elsinore-3	Riverside	Murrieta Creek Multi-Use Trail - Palomar Trail to Lake Trail	\$5,079	\$5,079	\$365	\$350	460	3,904	365	350	460	3,904		Infrastructure - M			76	86	\$5,079
SCAG	8-Fontana-2	San Bernardino	Fontana SRTS Gap Closure	\$1,477	\$1,477	223	1,254			12	124	87	1,254		Infrastructure - S	X	X	88	108	\$1,477
SCAG	8-Rialto-3	San Bernardino	Terra Vista Drive Neighborhood SRTS Infrastructure Implementation	\$663	\$663	20	60	583		20	60		583		Infrastructure - S	X	X	87	107	\$663
SCAG	8-Twenty-nine Palms-1	San Bernardino	Twentynine Palms SRTS Infrastructure Implementation Grant	\$1,467	\$1,467	153	51	1,263		153	51		1,263		Infrastructure - S	X	X	87	107	\$0
SCAG	8-Rialto-1	San Bernardino	Safe Routes for Active Play, Work, and Live Rialto!	\$549	\$549	549							549		Non-Infrastructure	X	X	86	106	\$549
SCAG	8-Ontario-1	San Bernardino	Pedestrian Improvements around Haynes, Vista Grande and Oaks Schools	\$6,998	\$5,764	841	4,923					841	4,767	156	Infrastructure + NI - M	X	X	84	104	\$5,764
SCAG	7-Ventura-1	Ventura	Active Transportation Mobility Plan	\$950	\$950	950							950		Plan	X	X	68	88	\$950
SCAG	7-Oxnard-2	Ventura	Oxnard Boulevard Bikeway Gap Closure	\$860	\$860	98	762				98		762		Infrastructure - S	X	X	63	83	\$860
SCAG	7-Ventura County-1	Ventura	Potrero Road Bike Lane Improvements - Phase 2	\$1,515	\$1,265	1,265							1,265		Infrastructure - S			68	78	\$1,265
SCAG	7-Thousand Oaks-1	Ventura	Los Feliz Sidewalk Phase 2	\$1,495	\$898		898						898		Infrastructure - S	X	X	56	76	\$898
SCAG	7-LA County Department of Public Works-3	Los Angeles	East LA Active Transportation Education and Encouragement Program	\$747	\$500	\$500							\$500		Non-Infrastructure	X		84	89	\$500
SCAG	12-Orange County Transportation Authority-2	Orange	Safe Travels Education Program (STEP) Campaign	\$500	\$500	\$500							\$500		Non-Infrastructure	X	X	74	94	\$500
SCAG	8-Riverside County Department of Public Health (Injury Prevention Services)-3	Riverside	Riverside County SRTS Program, Desert Hot Springs	\$610	\$500		\$500						\$500		Non-Infrastructure	X	X	87	87	\$500
SCAG	8-San Bernardino Association of Government-2	San Bernardino	San Bernardino County SRTS Program	\$1,053	\$500	\$500							\$500		Non-Infrastructure	X	X	83	103	\$500
SCAG	SCAG	Various	SCAG 2019 Local Demonstration Initiative	\$2,599	\$2,599	\$2,599							\$2,599		Non-Infrastructure	X		N/A	N/A	\$2,599
				<b>\$152,720</b>	<b>\$92,572</b>	<b>\$20,331</b>	<b>\$20,896</b>	<b>\$22,198</b>	<b>\$29,147</b>	<b>\$4,890</b>	<b>\$5,102</b>	<b>\$2,012</b>	<b>\$73,901</b>	<b>\$6,667</b>						<b>\$52,619</b>

CON: Construction Phase	RW: Right-of-Way Phase
DAC: Benefit to Disadvantaged Communities	SRTS: Safe Routes to School
NI: Non-Infrastructure	S: Small
PA&E: Environmental Phase	M: Medium
Plan: Active Transportation Plan	L: Large
PS&E: Plans, Specifications & Estimate Phase	

**Attachment: 2019 SCAG Regional Active Transportation Program and Contingency List (2019 SCAG**

MPO	Application ID	County	Project Title	Total Project Cost	ATP Request	19-20	20-21	21-22	22-23	PA&E	PS&E	ROW	CON	CON NI	Project Type	DAC	SRTS	Final Score	MPO Score
<b>Imperial County</b>																			
SCAG	11-City of Calipatria-1	Imperial	City of Calipatria Non-Motorized Community Safety Project	\$4,563	\$4,517	300	5	4,212			300	5	4,183	29	Infrastructure + NI - M	X	X	75	85
SCAG	11-Imperial County-1	Imperial	West Side of Heber Avenue from 10th Street to Fawcett	\$1,045	\$923	105	40	778		13	92	40	778		Infrastructure - S	X	X	53	63
SCAG	11-Calexico-1	Imperial	Calexico New River Parkway Project	\$2,589	\$2,489	360	2,129				40	320	2,129		Infrastructure - M	X		40	50
SCAG	11-Imperial County-4	Imperial	Orchard Road Bike Lane from I-8 to Holtville City Limits	\$1,944	\$1,719	131		1,588		8	123		1,588		Infrastructure - M	X		37	47
<b>Los Angeles County</b>																			
SCAG	7-LA Bureau of Street Services-3	Los Angeles	Rock The Boulevard: Transforming Eagle Rock with Walkable Bikeable Streets	\$16,352	\$13,080	1,600		200	11,280	1,600	200		11,280		Infrastructure - L	X		88	98
SCAG	7-LA Department of Transportation-12	Los Angeles	Berendo Middle and Neighborhood Elementary Schools Safety Improvements Project	\$21,000	\$16,800	1,224	1,623	856	13,097	1,224	1,623	856	13,097		Infrastructure - L	X	X	88	98
SCAG	7-Long Beach-3	Los Angeles	Pine Avenue Bicycle Boulevard	\$3,493	\$3,143	106	75		2,962	106	75		2,962		Infrastructure - M	X		88	98
SCAG	7-LA Department of Transportation-16	Los Angeles	Lockwood Avenue Elementary School Neighborhood Safety Improvements Project	\$6,500	\$5,200	660	220	271	4,049	660	220	271	4,049		Infrastructure - M	X	X	87	97
SCAG	7-Los Angeles-2	Los Angeles	Blue Line FLM ATP: 103rd/WATTS, Willowbrook/Rosa Parks Station	\$31,259	\$25,007	2,550	1,373	3,036	18,048	2,550	1,373	3,036	18,048		Infrastructure - L	X		87	97
SCAG	7-LA County Department of Public Works-9	Los Angeles	Blue Line First/Last Mile Improvements: Firestone and Florence Stations	\$6,121	\$4,866	605		259	4,002	605	259		4,002		Infrastructure - M	X		87	97
SCAG	7-Paramount-1	Los Angeles	West Santa Ana Branch Bikeway Phase 3	\$4,800	\$4,300	496			3,804		496		3,804		Infrastructure - M	X		86	96
SCAG	7-LA Department of Transportation-19	Los Angeles	Vision Zero/SRTS Safety Education & Active Transportation Encouragement Program	\$3,881	\$3,770	3,770								3,770	Non-Infrastructure	X	X	85	95
SCAG	7-LA County Department of Public Works-8	Los Angeles	Slauson, Willowbrook/Rosa Parks, Del Amo Blue Line Station Area Improvements	\$11,778	\$9,361	963	413	1,419	6,566	963	413	1,419	6,566		Infrastructure - L	X		85	95
SCAG	7-Culver City-1	Los Angeles	Downtown to Expo Class 4 Bikeway	\$10,242	\$8,152		8,152						8,152		Infrastructure - L	X		87	94
SCAG	7-Long Beach-1	Los Angeles	11th Street Bicycle Boulevard	\$5,575	\$4,997	160	62		4,775	160	62		4,775		Infrastructure - M	X	X	83	93
SCAG	7-LA Department of Transportation-15	Los Angeles	Grant Elementary School Neighborhood Safety Improvements Project	\$3,250	\$2,600	338	113	74	2,075	338	113	74	2,075		Infrastructure - M	X	X	80	90
SCAG	7-Long Beach-6	Los Angeles	Blue Line First/Last Mile ATP: Anaheim and Wardlow Stations	\$12,511	\$12,511	440	1,760		10,311	440	1,760		10,311		Infrastructure - L	X		80	90
SCAG	7-LA County Metropolitan Transportation Authority-2	Los Angeles	Metro Orange Line Elevated Bikeway Project at Van Nuys/ Sepulveda	\$20,074	\$5,000	5,000							5,000		Infrastructure - L	X		79	89
SCAG	7-LA County Department of Public Works-5	Los Angeles	San Gabriel River Bicycle Trail at Whittier Boulevard Tunnel	\$4,000	\$4,000	200	525		3,275	200	525		3,275		Infrastructure - M	X		83	88
SCAG	7-South Gate-1	Los Angeles	South Gate Regional Bikeway Connectivity Project	\$6,940	\$5,552				5,552				5,552		Infrastructure - M	X		78	88
SCAG	7-LA County Department of Public Works-1	Los Angeles	San Gabriel Valley Four Corners Bike Path Gap Closures	\$18,830	\$15,030			15,030					15,030		Infrastructure - L	X		82	87
SCAG	7-Avalon-1	Los Angeles	Tremont Five Corners School Safety Roundabouts (aka Comprehensive Pedestrian Project)	\$4,043	\$1,731	1,731							1,731		Infrastructure - M	X	X	86	86
SCAG	7-South El Monte-1	Los Angeles	South El Monte SRTS Pedestrian Safety Project	\$1,268	\$1,268	135	1,133			15	120		1,133		Infrastructure - S	X	X	81	86
SCAG	7-Carson-1	Los Angeles	City of Carson Active Transportation Project	\$1,089	\$995	995							925	70	Infrastructure + NI - S	X		76	86
SCAG	7-LA County Department of Public Works-12	Los Angeles	Lake Los Angeles Pedestrian Plan Implementation (Phase 1)	\$6,800	\$5,406		1,234	4,172			584	650	4,172		Infrastructure - M	X		82	85
SCAG	7-Pico Rivera-1	Los Angeles	Rivera Elementary & Rivera Middle Schools SRTS Bicycle/Pedestrian Access Improvements	\$2,675	\$2,383				2,383				2,383		Infrastructure - M	X	X	80	85
SCAG	7-LA County Department of Public Works-2	Los Angeles	Whittier Narrows Rio Hondo Bike Path Connectivity Improvements	\$2,234	\$2,234	115		330	1,789	115	280	50	1,789		Infrastructure - M	X		80	85
SCAG	7-Los Angeles-5	Los Angeles	Expo Bike Path Northvale Gap Closure	\$34,752	\$29,231	17,987		11,244				17,987	11,244		Infrastructure - L	X		77	84
SCAG	7-Burbank-1	Los Angeles	Los Angeles River Bridge	\$2,222	\$1,833	102	246		1,485	102	151	95	1,485		Infrastructure - M	X		74	84
SCAG	7-LA Department of Transportation-9	Los Angeles	Los Angeles Safe Routes to Parks	\$1,500	\$1,500	1,500								1,500	Plan	X		82	82
SCAG	7-La Puente-1	Los Angeles	Valley Boulevard Pedestrian Improvements	\$3,721	\$2,234		2,234						2,234		Infrastructure - M	X		79	82
SCAG	7-Pomona-1	Los Angeles	San Jose Creek Bike Path	\$9,409	\$9,409	718	718		7,973	718	718	7,973			Infrastructure - L	X		78	81
SCAG	7-LA Department of Public Works (Bureau of Engineering)-4	Los Angeles	Envision Eastern: El Sereno Pedestrian Safety Project	\$16,388	\$12,652	1,176	634	440	10,402	1,176	634	440	10,402		Infrastructure - L	X		70	80
SCAG	7-LA County Department of Public Works-11	Los Angeles	Eaton Wash Bike Path - Huntington Drive to Longden Avenue	\$3,569	\$3,549	500		401	2,648	500	50	351	2,648		Infrastructure - M	X		77	79
SCAG	7-LA County Department of Public Works-13	Los Angeles	San Gabriel River Bike Path Extension, Azusa	\$1,499	\$1,499	100		189	1,210	100	154	35	1,210		Infrastructure - S	X		76	78
SCAG	7-Palmdale-1	Los Angeles	Palmdale Avenue S Safe Crossings to School Project	\$956	\$841	88	753			44	44		753		Infrastructure - S	X	X	73	78
SCAG	7-Commerce-1	Los Angeles	City of Commerce Veterans Park Neighborhood Sidewalk Walkability Connectivity Project	\$3,621	\$1,619	149		1,470					1,470		Infrastructure - M	X		73	78
SCAG	7-LA Bureau of Street Services (Engineering Division)-2	Los Angeles	Watts Central Avenue Streetscape, Phase 2	\$3,369	\$3,369	63		533	2,773	63	533		2,773		Infrastructure - M	X		68	78
SCAG	7-Monrovia-1	Los Angeles	Monrovia Active Community Link	\$13,125	\$12,125			12,125					12,125		Infrastructure - L	X		66	76
SCAG	7-Los Angeles-1	Los Angeles	Blue Line First/Last Mile: Washington, Vernon, & Slauson Station Areas	\$32,176	\$25,741	2,635	1,419	3,036	18,651	2,635	1,419	3,036	18,651		Infrastructure - L	X		66	76
SCAG	7-LA County Department of Public Works-4	Los Angeles	Acton SRTS Project	\$1,080	\$783	84	31	140	528	84	31	140	528		Infrastructure - S		X	75	75
SCAG	7-Long Beach-4	Los Angeles	Walnut Avenue Bicycle Boulevard	\$4,515	\$4,063	162	195		3,706	162	195		3,706		Infrastructure - M	X		70	75
SCAG	7-LA County Department of Public Works-10	Los Angeles	Dominguez Channel Greenway Extension	\$4,013	\$3,390	338	177	2,875		338	177		2,875		Infrastructure - M	X		65	75
SCAG	7-LA County Department of Public Health-2	Los Angeles	East Los Angeles Safe Routes for Seniors	\$445	\$399	399								399	Non-Infrastructure	X		65	75
SCAG	7-La Canada Flintridge-1	Los Angeles	Foothill Boulevard Link Bikeway and Pedestrian Greenbelt Project	\$3,807	\$1,006	1,006							1,006		Infrastructure - M			74	74
SCAG	7-LA Department of Transportation-17	Los Angeles	SRTS Plans: Next 50 School Campuses with Most Need	\$2,350	\$2,350	2,350								2,350	Plan	X	X	72	72
SCAG	7-Commerce-2	Los Angeles	City of Commerce Rosewood Neighborhood Active Transportation Connectivity Project	\$2,323	\$1,700	1,700							1,700		Infrastructure - M	X	X	62	72

Attachment: 2019 SCAG Regional Active Transportation Program and Contingency List (2019 SCAG



SCAG	8-Coachella Valley AOG-1	Riverside	Coachella Valley Arts and Music Line	\$31,629	\$24,989			24,989					24,989		Infrastructure - L	X	X	78	92
SCAG	8-Lake Elsinore-4	Riverside	Machado Street Sidewalk and Bike Lane Safety Improvements	\$1,441	\$1,441	210	120	1,111		10	200	120	1,111		Infrastructure - S	X		75	86
SCAG	8-Jurupa Valley-1	Riverside	Jurupa Valley Mira Loma Area SRTS Sidewalk Gap Closure	\$2,583	\$2,324	324		2,000			1	323	2,000		Infrastructure - M	X	X	75	85
SCAG	8-City of Hemet-1	Riverside	Enrich, Grow and Move Hemet: Caltrans Active Transportation Grant	\$6,937	\$5,514	653		4,861			222	431	4,861		Infrastructure - M	X		75	85
SCAG	8-Perris-1	Riverside	Operation CAPE - Cyclist and Pedestrian Education Program	\$594	\$559	559							559		Non-Infrastructure	X		84.5	84.5
SCAG	8-Jurupa Valley-2	Riverside	Jurupa Valley Granite Hill Area SRTS Sidewalk Gap Closure	\$3,577	\$3,211	411			2,800	1	410		2,800		Infrastructure - M	X	X	74	84
SCAG	8-Indio-1	Riverside	Clinton & Miles SRTS Corridor Improvement Project	\$5,837	\$5,837	175	525	5,137			175	525	5,137		Infrastructure - M	X	X	72	82
SCAG	8-Riverside County Transportation Department-4	Riverside	Theda Street SRTS Sidewalk Project	\$1,726	\$1,726	30	495		1,201	30	210	285	1,111	90	Infrastructure + NI - M	X	X	70	80
SCAG	8-Wildomar-1	Riverside	Bundy Canyon Active Transportation Corridor	\$5,072	\$4,007	4,007							4,007		Infrastructure - M			59	79
SCAG	8-Riverside County Department of Public Health (Injury Prevention Services)-1	Riverside	Riverside County SRTS Program, Moreno Valley	\$640	\$640		640							640	Non-Infrastructure	X	X	76	76
SCAG	8-Riverside-2	Riverside	City of Riverside HAWK and Traffic Signals	\$1,461	\$1,242	1,242							1,242		Infrastructure - S	X		53	73
SCAG	8-Riverside County Transportation Department-6	Riverside	Dillon Road Bike Lane Improvement Project	\$3,387	\$3,387	100	430		2,857	100	350	80	2,832	25	Infrastructure + NI - M	X		57.5	67.5
SCAG	8-Riverside County Transportation Department-5	Riverside	Lakeview Avenue SRTS Sidewalk Project	\$1,498	\$1,498	25	250		1,223	25	200	50	1,148	75	Infrastructure + NI - S	X	X	56	66
SCAG	8-Riverside County Transportation Department-3	Riverside	El Nido Avenue SRTS Sidewalk Project	\$1,641	\$1,641	30	322		1,289	30	250	72	1,289		Infrastructure - M	X	X	55	65
SCAG	8-Riverside County Transportation Department-1	Riverside	Hemet Area SRTS Sidewalk Project	\$1,907	\$1,907	25	565		1,317	25	225	340	1,157	160	Infrastructure + NI - M	X	X	53	63
SCAG	8-Riverside-1	Riverside	Ramona Neighborhood and Magnolia Center Neighborhood Pedestrian Improvements	\$2,392	\$1,894			1,894					1,894		Infrastructure - M	X		48	62
SCAG	8-Lake Elsinore-2	Riverside	East Lakeshore Drive Safety Improvements between Main and Diamond Drive	\$3,979	\$3,979	85	270	415	3,209	85	270	415	3,209		Infrastructure - M	X		50	60
SCAG	8-Palm Springs-1	Riverside	Safe Sidewalk Gap Closures at Community Hot Spots	\$3,178	\$2,861	2,861							2,861		Infrastructure - M	X		34	54
SCAG	8-Lake Elsinore-1	Riverside	Lakeshore Drive Sidewalk and Bike Lane Safety Improvements	\$6,479	\$6,479	160	350	445	5,524	160	350	445	5,524		Infrastructure - M	X		43	53
SCAG	8-Murrieta-1	Riverside	Whitewood Road and Alta Murrieta Drive Sidewalk Program	\$955	\$850	110	740			20	90		740		Infrastructure - S		X	17	27
SCAG	8-Beaumont-18	Riverside	Rehabilitation of Cherry Avenue Channel Walkway	\$785	\$785	100	685			10	90		685		Infrastructure - S		X	-1	9
<b>San Bernardino County</b>																			
SCAG	8-Highland-1	San Bernardino	Highland/San Bernardino Bi-City Bikeway/Walkway Connectors	\$11,044	\$7,740	123	893		6,724	123	613	280	6,724		Infrastructure - L	X	X	84	84
SCAG	8-Adelanto-3	San Bernardino	Adelanto Active Transportation Plan	\$198	\$198										Plan	X		83	83
SCAG	8-Redlands-1	San Bernardino	Orange Blossom Trail IV	\$1,850	\$1,850	85	127	650	988	85	127	650	988		Infrastructure - M	X		81	81
SCAG	8-Rialto-2	San Bernardino	Pepper Avenue SRTS Infrastructure Implementation Grant	\$6,192	\$5,775	601	201	4,973			601	201	4,973		Infrastructure - M	X	X	80.5	80.5
SCAG	8-Fontana-1	San Bernardino	San Seavine Class 1 Multi-Use Trail	\$27,420	\$27,420	2,250	3,670	21,500		2,250	2,500	1,170	21,500		Infrastructure + NI - L	X		79	79
SCAG	8-Chino Hills-1	San Bernardino	Los Serranos SRTS Project	\$2,292	\$1,823	66	1,742	15			66		1,742	15	Infrastructure + NI - M	X	X	74	74
SCAG	8-San Bernardino County-1	San Bernardino	Muscoy Area SRTS Pedestrian Improvements	\$2,000	\$1,800	99	468		1,233	99	171	297	1,233		Infrastructure - M	X	X	73	73
SCAG	8-San Bernardino-1	San Bernardino	Marshall Elementary SRTS Project, San Bernardino	\$2,100	\$1,890	45	1,845			45	270		1,575		Infrastructure - M	X	X	73	73
SCAG	8-Victorville-1	San Bernardino	Safe Routes Through Victorville (SRTV) Bike Network	\$2,987	\$2,967	114	228	2,625			114	228	2,625		Infrastructure - M	X		69	69
SCAG	8-Apple Valley-1	San Bernardino	Apple Valley SRTS	\$1,488	\$1,488	1,488							1,488		Infrastructure - S	X	X	69	69
SCAG	8-Grand Terrace-1	San Bernardino	West Barton Road and Mt. Vernon Avenue Active Transportation Improvements	\$2,380	\$2,380	200	2,180			100	100		2,180		Infrastructure - M	X		61	61
SCAG	8-Rancho Cucamonga-1	San Bernardino	6th Street/Rochester Avenue Cycle Track, Rancho Cucamonga	\$6,963	\$5,501	468	5,033			43	425		4,889	144	Infrastructure + NI - M	X		59	59
SCAG	8-Grand Terrace-2	San Bernardino	Gage Canal Multi-Use Trail	\$2,910	\$2,910	250	2,660			150	100		2,660		Infrastructure - M	X		57	57
SCAG	8-Rancho Cucamonga-2	San Bernardino	Healthy RC SRTS Infrastructure Improvement Plan	\$350	\$335	335							335	Plan	X	X	54	54	
<b>Ventura County</b>																			
SCAG	7-Ventura County Public Works Agency-5	Ventura	Pedestrian Improvements and Traffic Calming for SR25-Phase 1	\$6,950	\$6,254		250	1,069	4,935	224	845		4,935	250	Infrastructure + NI - M	X	X	81	91
SCAG	7-Thousand Oaks-2	Ventura	Gainsborough Road sidewalk, bikelanes and curb ramp project	\$647	\$588		588						588		Infrastructure - S		X	50	70
SCAG	7-Ventura County-4	Ventura	Ventura Avenue Pedestrian and Bike Lane Improvements	\$870	\$870	180	690				180		690		Infrastructure - S			59	69
SCAG	7-Oxnard-1	Ventura	Hemlock Street & Driskill Street SRTS, Oxnard	\$1,551	\$1,551	275	1,276					275	1,276		Infrastructure - M	X	X	58	68
SCAG	7-Ventura County-3	Ventura	Rose Avenue Bike Lane Improvements	\$743	\$743	110	633					110	633		Infrastructure - S	X		55	65
SCAG	7-Ventura County-2	Ventura	Rice Road Bike Lane Improvements	\$1,294	\$1,063	1,063							1,063		Infrastructure - S			44	54
SCAG	7-Camarillo-1	Ventura	Springville Multi-Use Path Improvements, Camarillo	\$6,290	\$5,970	306	1,790	3,874			306	375	1,415	3,874	Infrastructure - M	X	X	32	52

CON: Construction Phase	RW: Right-of-Way Phase
DAC: Benefit to Disadvantaged Communities	SRTS: Safe Routes to School
NI: Non-Infrastructure	S: Small
PA&E: Environmental Phase	M: Medium
Plan: Active Transportation Plan	L: Large
PS&E: Plans, Specifications & Estimate Phase	

MPO	Application ID	County	Project Title	Total Project Cost	ATP Request	19-20	20-21	21-22	22-23	PA&ED	PS&E	ROW	CON	CON NI	Project Type	DAC	SRTS	Final Score
SCAG	7-LA Department of Transportation-19	Los Angeles	Vision Zero/SRTS Safety Education & Active Transportation Encouragement Program	\$3,881	\$3,770	3,770								3,770	Non-Infrastructure	X	X	85
SCAG	7-LA Department of Transportation-9	Los Angeles	Los Angeles Safe Routes to Parks	\$1,500	\$1,500	1,500								1,500	Plan	X		82
SCAG	7-LA County Department of Public Health-2	Los Angeles	East Los Angeles Safe Routes for Seniors	\$445	\$399	399								399	Non-Infrastructure	X		65
SCAG	7-LA Department of Transportation-17	Los Angeles	SRTS Plans: Next 50 School Campuses with Most Need	\$2,350	\$2,350	2,350								2,350	Plan	X	X	72
SCAG	7-South Pasadena-1	Los Angeles	City of South Pasadena Citywide Active Transportation Plan	\$250	\$230	230								230	Plan	X	X	55
SCAG	12-Westminster-1	Orange	Westminster Citywide SRTS Master Plan	\$232	\$232	232								232	Plan	X	X	72
SCAG	8-Perris-1	Riverside	Operation CAPE - Cyclist and Pedestrian Education Program	\$594	\$559	559								559	Non-Infrastructure	X		84.5
SCAG	8-Riverside County Department of Public Health (Injury Prevention Services)-1	Riverside	Riverside County SRTS Program, Moreno Valley	\$640	\$640		640							640	Non-Infrastructure	X	X	76
SCAG	8-Rancho Cucamonga-2	San Bernardino	Healthy RC SRTS Infrastructure Improvement Plan	\$350	\$335	335								335	Plan	X	X	54

CON: Construction Phase	RW: Right-of-Way Phase
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Southern California Association of Governments  
900 Wilshire Blvd., Suite 1700, Los Angeles, CA 90017

MINUTES OF THE MEETING  
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)  
THURSDAY, MARCH 7, 2019

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE (EAC).

The Executive/Administration Committee (EAC) of the Southern California Association of Governments (SCAG) held its regular meeting at 900 Wilshire Boulevard, Suite 1700, Los Angeles, CA 90017. A quorum was present.

**Members Present**

- |   |                                 |                         |
|---|---------------------------------|-------------------------|
| 1. Hon. Alan Wapner, Chair                      | <i>Ontario</i>                  | SBCTA                   |
| 2. Hon. Bill Jahn, 1 <sup>ST</sup> Vice Chair   | <i>Big Bear Lake</i>            | District 11             |
| 3. Hon. Randon Lane, 2 <sup>ND</sup> Vice Chair | <i>Murrieta</i>                 | District 5              |
| 4. Hon. Margaret E. Finlay, Imm. Past Chair     | <i>Duarte</i>                   | District 35             |
| 5. Hon. Peggy Huang, Chair, CEHD                | <i>Yorba Linda</i>              | TCA                     |
| 6. Hon. James Mulvihill, Vice Chair, CEHD       | <i>San Bernardino</i>           | District 7              |
| 7. Sup. Linda Parks, Chair, EEC                 |                                 | Ventura County          |
| 8. Sup. Luis Plancarte, Vice Chair, EEC         |                                 | Imperial County         |
| 9. Hon. Clint Lorimore, Chair, LCMC             | <i>Eastvale</i>                 | District 4              |
| 10. Hon. Margaret Clark, Vice Chair, LCMC       | <i>Rosemead</i>                 | District 32             |
| 11. Hon. Judy Mitchell, President’s Appt.       | <i>Rolling Hills Estates</i>    | District 40             |
| 12. Hon. Fred Minagar, President’s Appt.        | <i>Laguna Nigel</i>             | District 12             |
| 13. Hon. Frank Navarro, President’s Appt.       | <i>Colton</i>                   | District 6              |
| 14. Hon. Carmen Ramirez, President’s Appt.      | <i>Oxnard</i>                   | District 45             |
| 15. Mr. Randall Lewis, Ex-officio               | <i>Lewis Group of Companies</i> | Business Representative |

**Member Not Present**

- |  |  |                       |
|--|--|-----------------------|
| 16. Sup. Curt Hagman, <i>Chair, TC</i>                                   |  | San Bernardino County |
| 17. Hon. Cheryl Viegas-Walker, <i>Vice Chair, TC</i> ----- <i>Centro</i> |  | District 1            |

Attachment: Minutes of the Meeting - March 7, 2019 (Minutes of the Meeting - March 7, 2019)

**Staff Present**

Darin Chidsey, Interim Executive Director  
Frank J. Lizarraga, Jr., General Counsel  
Joann Africa, Chief Counsel  
Kome Ajise, Director of Planning  
Art Yoon, Director of Policy and Public Affairs  
Julie Loats, Chief Information Officer  
Tess Rey-Chaput, Office of Regional Council Support  
Vicki Hahn, Office of Regional Council Support

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The Honorable Alan D. Wapner called the meeting to order at 9:03 a.m. The Honorable Fred Minagar was called upon to lead the Pledge of Allegiance.

**PUBLIC COMMENT PERIOD**

There was no public comment speaker.

**REVIEW AND PRIORITIZE AGENDA ITEMS**

There was no prioritization of agenda items.

**ACTION / DISCUSSION ITEM**

- 1. Approval of the Fiscal Year 2019-20 Draft Comprehensive Budget

President Wapner introduced the item and invited Darin Chidsey, Interim Executive Director to provide background information.

Mr. Chidsey informed the Executive/Administration Committee the action before them is to approve the release of the Fiscal Year (FY) 2019-20 Draft Comprehensive Budget. Approval of this action would authorize the release of the Draft Overall Work Program (OWP) for review, and send the General Fund Budget and Membership Assessment to the General Assembly to initiate a 30-day public comment period.

The total budget is \$89.1 million. Over the past few years SCAG has not spent all the federal resources received through the Department of Transportation (DOT), Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). SCAG has been extremely ambitious with the programs they are working to achieve, and there have been occasions when the year ends the project is incomplete, and the funds for these projects are carried over. All of these funds have been programmed into the Fiscal Year 2019-20 Budget, and SCAG is working toward organizational improvements to meet the requirements to meet all the goals outlined in the Budget.

To assist with these efforts, ten (10) new positions have been approved throughout the agency. Each of these proposed positions are critical to ensuring that SCAG is carrying forward the Strategic Plan goals that have been adopted by the Regional Council, and included in the Budget for Fiscal Year 2019-20.

Mr. Chidsey also cited that the Regional Housing Needs Assessment (RHNA) is funded as part of the Fiscal Year 2019-20 Budget. As discussed previously, RHNA is an ineligible expense under any of SCAG's existing grants. Any funds that go directly to housing planning as part of the RHNA come from SCAG's General Fund, that is solely generated from member dues. Upon request, Mr. Chidsey provided an update on how SCAG is working to ensure there is funding for the RHNA work.

A MOTION was made (Navarro) to approve the Fiscal Year 2019-20 Draft Comprehensive Budget. Motion was SECONDED (Finlay) and passed by the following votes:

**AYE/S:** Wapner, Jahn, Lane, Finlay, Huang, Mulvihill, Parks, Plancarte, Lorimore, Clark, Minagar, Mitchell, Navarro (13).

**NOE/S:** None (0).

**ABSTAIN:** None (0).

**CONSENT CALENDAR**

**Approval Items**

2. Minutes of the Special Meeting – February 7, 2019
3. Contract amendment that exceeds \$75,000: Contract No. 12-019-C1, Monthly Managed Information Technology
4. Contracts \$200,000 or Greater: Contract 19-020-C01, Greater El Monte/Baldwin Park Bike Friendly
5. Contracts \$200,000 or Greater: Contract 19-019-C01, Multimodal Regional Corridor Plan for Arrow Highway
6. AB 185 (Grayson, Cervantes) – California Transportation Commission: Joint Meetings
7. SB – 168 (Wieckowski) – Climate change: Chief Officer of Climate Adaptation and Resilience

**Receive and File**

8. SCAG Sustainable Communities Program
9. March State and Federal Legislative Monthly Update
10. Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$75,000

A MOTION was made (Mulvihill) to approve the Consent Calendar items 2-7 with one correction, showing RC Member Minagar as present, and Receive and File items 8-10. Motion was SECONDED (Lane) and passed by the following votes:

**AYE/S:** Wapner, Jahn, Lane, Finlay, Huang, Mulvihill, Parks, Plancarte, Lorimore, Clark, Minagar, Mitchell, Navarro (13).

**NOE/S:** None (0).

**ABSTAIN:** None (0).

**PRESIDENT’S REPORT**

President Wapner announced the day’s meeting schedule. Following the Executive/Administration Committee meeting a Joint Policy Committee was scheduled from 9:30 – 10:30 am, with a panel addressing the next steps for Connect SoCal to provide context for emerging regional issues. Following the Joint Policy Committee Meeting, the Policy Committees were scheduled to breakout into their individual meetings and continue the discussion from the Joint Policy Committee. The Regional Council meeting was scheduled to convene at 12:15 pm.

**EXECUTIVE DIRECTOR’S REPORT**

Interim Executive Director Chidsey advised he would defer his report to Regional Council.

**FUTURE AGENDA ITEM/S**

None

**ANNOUNCEMENT/S**

None

**ADJOURNMENT**

There being no further business, Chair Wapner adjourned the meeting at 9:13 am.

Respectfully Submitted:  
Vicki Hahn, Deputy Clerk of the Board

[MINUTES ARE UNOFFICAL UNTIL APPROVED BY THE EAC]

**Executive/Administration Committee (EAC) Members**

MEMBERS	CITY	Representing	2019												Total Mtg Attended To Date		
			JAN (SpM)	FEB	MAR	APR (SpM)	APR	MAY	JUNE	JULY (Dark)	AUG	SEPT	OCT	NOV		DEC	
Wapner, Alan D. (CHAIR)		SBCTA	1	1	1												3
Jahn, Bill (1st VICE CHAIR)	Big Bear Lake	District 11	1	1	1												3
Lane, Randon (2nd VICE CHAIR)	Murrieta	District 5	1	1	1												3
Finlay, Margaret E. (IMM. PAST CHAIR)	Duarte	District 35	1	1	1												3
Huang, Peggy (CEHD Chair)		TCA	1	1	1												3
Mulvihill, James CEHD Vice Chair)	San Bernardino	District 7	1	1	1												3
Parks, Linda (EEC Chair)		Ventura County	0	1	1												2
Plancarte, Luis (EEC Vice Chair)		Imperial County	1	1	1												3
Hagman, Curt (TC Chair)		San Bernardino County	1	1													2
Viegas-Walker, Cheryl (TC Vice Chair)	El Centro	District 1	1	1													2
Lorimore, Clint (LCMC Chair)	Eastvale	District 4	1	1	1												3
Clark, Margaret (LCMC Vice Chair)	Rosemead	District 32		1	1												2
Navarro, Frank (Pres. Appointment)	Colton	District 6	1	0	1												2
Minagar, Fred (Pres. Appointment)	Laguna Niguel	District 12	1	0	1												2
Mitchell, Judy (Pres. Appointment)	Rolling Hills Estates	District 40	1	1	1												3
Ramirez, Carmen (Pres. Appointment)	Oxnard	District 45	0	0	1												1
Lewis, Randall (Ex-Officio Member)		Business Representative	1	0	1												2
VACANT	Tribal Gov't Planning Brd																0

Attachment: Minutes of the Meeting - March 7, 2019 (Minutes of the Meeting - March 7, 2019)

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Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,  
panas@scag.ca.gov  
**Subject:** Contracts \$200,000 or Greater: 19-043-C01, Connect SoCal  
Outreach Forums and Public Hearings

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Approve Contract No. 19-043-C01 in an amount of \$778,189 with JKH Consulting, LLC to assist staff with the development and execution of a Marketing and Public Outreach Strategy for the Connect SoCal Plan, the new Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

**EXECUTIVE SUMMARY:**

*The consultant shall assist SCAG staff with the development and execution of a Marketing and Public Outreach Strategy for the Connect SoCal Plan, the new Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). They will develop a strategy to collect feedback on the long range transportation plan for the region, which details how the region will address its transportation and growth challenges and opportunities over the next 20+ years in order to achieve its regional emissions standards and greenhouse gas reduction targets.*

**BACKGROUND:**

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
JKH Consulting, LLC	The selected consultant shall assist in the development and execution of a Marketing and Public Outreach Strategy.	\$778,189

**FISCAL IMPACT:**

Funding of \$512,435 is available in the FY 2018-19 Overall Work Program (OWP) in project 095-1533B/E.01. Funding for the second year of this contract will be included in the FY 2019-20 OWP, subject to budget approval.

**ATTACHMENT(S):**

1. Consultant Contract 19-043-C01 COI
2. Consultant Contract 19-043-C01 Summary

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG’s Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG’s Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under “OPPORTUNITIES”, then “Doing Business with SCAG” and scroll down under the “CONTRACTS” tab; whereas the SCAG staff may be found under “ABOUT” then “Employee Directory”; and Regional Council members can be found under “ABOUT”, then scroll down to “ELECTED OFFICIALS” on the left side of the page and click on “See the list of SCAG representative and their Districts.”

Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: JKH Consulting

Name of Preparer: Jamarah Hayner

Project Title: Connect SoCal Outreach Forums and Public Hearings

RFP Number: 19-043 Date Submitted: 2/14/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES  NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

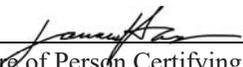
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Jamarah Hayner, hereby declare that I am the (position or title) President of (firm name) JKH Consulting, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/14/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
 \_\_\_\_\_ 2/14/2019 \_\_\_\_\_  
 Signature of Person Certifying for Proposer Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Peacock Sinning Public Relations

Name of Preparer: Sarah Peacock Gohde

Project Title: Connect SoCal Outreach Forums and Public Relations

RFP Number: 19-043 Date Submitted: 02/14/19

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Sarah Peacock Gohde, hereby declare that I am the (position or title) Principal of (firm name) Peacock Sinning Public Relations, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 02/14/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

*Sarah P. Gohde*

02/14/19

\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

\_\_\_\_\_  
Date

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

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Name of Firm: Autobiography LLC  
Name of Preparer: Christian J. Rodarte  
Project Title: Connect SoCal Outreach Forums and Public Hearings  
RFP Number: RFP 19-043 Date Submitted: 2/15/19

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES  NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

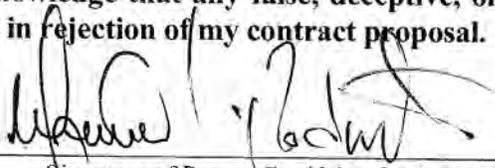
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Christian J Rodarte, hereby declare that I am the (position or title) Managing Director of (firm name) Autobiography LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/5/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer  
(original signature required)

2/5/19

Date

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: VIENS LLC  
Name of Preparer: MONICA VILLALBA  
Project Title: SCAG OUTREACH  
RFP Number: 19-043 Date Submitted: 2/7/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) MONICA VILLALOBOS, hereby declare that I am the (position or title) PRESIDENT of (firm name) VICMS LLC, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/7/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

\_\_\_\_\_  
2/7/2019  
Date

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

## SECTION I: INSTRUCTIONS

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Name of Firm: Byline 7  
Name of Preparer: Barbara Eljenholm  
Project Title: ~~750~~  
RFP Number: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) BARBARA ELJENITOLU, hereby declare that I am the (position or title) CEO + PRESIDENT of (firm name) Bulinc 7, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2-15-19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

      2-15-19  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Pro Media

Name of Preparer: Shelley S. Anderson

Project Title: Connect So Cal, Outreach Forums and Public Hearings  
Request for Qualifications Marketing and Public Relations Public Participation and Education

RFP Number: 19-043 Date Submitted: February 8, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Shelley S. Anderson, hereby declare that I am the (position or title) President of (firm name) Pro Media, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated Feb. 8, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Shelley S. Anderson  
 Signature of Person Certifying for Proposer  
 (original signature required)

Feb. 8, 2019  
 Date

**NOTICE**

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# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-043

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: CTHRU MEDIA, LLC

Name of Preparer: KEVIN KEARNS

Project Title: CONNECT SO CAL OUTREACH FORUMS & PUBLIC HEARINGS

RFP Number: 19-043 Date Submitted: 2/14/19

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) **KEVIN KEARNS**, hereby declare that I am the (position or title) **OWNER** of (firm name) **CTHRU MEDIA, LLC**, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated **2/14/19** is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer  
(original signature required)

**2/14/19**

Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

**CONSULTANT CONTRACT 19-043-C01**

**Recommended Consultant:** JKH Consulting, LLC

**Background & Scope of Work:** The consultant shall assist SCAG staff with the development and execution of a Marketing and Public Outreach Strategy for the Connect SoCal Plan, the new Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS). They will develop a strategy to collect feedback on the long range transportation plan for the region, which details how the region will address its transportation and growth challenges and opportunities over the next 20+ years in order to achieve its regional emissions standards and greenhouse gas reduction targets.

**Project's Benefits & Key Deliverables:** The project's benefits and key deliverables include, but are not limited to:

- Conducting outreach to provide opportunities for the public and stakeholders region-wide to engage in meaningful dialogue during the development of Connect SoCal and following the draft plan release;
- Planning and implementing up to 25 public forums during plan development, and up to 5 online forums and 10-20 presentations following draft release, in a way that motivates more feedback from stakeholders, partners and the public by making it easier and more accessible to comment on the plan;
- Conducting multi-lingual outreach and advertising during plan development and following draft plan release to ensure attendance at each public forum; and
- Deploying a street team outreach strategy to help SCAG gather more feedback by collecting at least 5,000 completed short surveys.

**Strategic Plan:** This item supports SCAG's Strategic Plan Goal 6: Deploy strategic communications to further agency priorities and foster public understanding of long-range regional planning.

<b>Contract Amount:</b>	<b>Total not to exceed</b>	<b>\$778,189</b>
	JKH Consulting, LLC (prime consultant)	\$510,089
	Autobiography, LLC (subconsultant)	\$19,950
	ByLine 7 PR (subconsultant)	\$13,250
	CTHRU Media, LLC (subconsultant)	\$25,625
	Peacock Sinning Public Relations (subconsultant)	\$171,250
	Pro Media (subconsultant)	\$21,875
	Vicus Planning (subconsultant)	\$16,150

Note: JKH Consulting originally proposed \$921,664, but staff negotiated the price down to \$778,189 without reducing the scope of work.

**Contract Period:** Notice to Proceed through June 2020

**Project Number(s):** 095-1533B.01 \$688,930  
095-1533E.01 \$89,259  
Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) Transportation Development Act (TDA).

Funding of \$512,435 is available in the FY 2018-19 budget, and the remaining \$265,754 is expected to be available in the FY 2019-20 budget in Project Number 095-1533B.01 and 095-1533E.01, subject to budget availability.

**Request for Proposal (RFP):** SCAG staff notified 2,570 firms of the release of RFP 19-043-C01 via SCAG’s Solicitation Management System website. A total of 35 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

**JKH Consulting (6 subconsultants) \$921,664**

The Sierra Group (6 subconsultants) \$1,573,934

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

Javiera Cartagena, Manager of Regional Services, SCAG  
Lindsey Hansen, Community Engagement Specialist, SCAG  
Sarah Dominguez, Associate Regional Planner, SCAG

**Basis for Selection:** The PRC recommended JKH Consulting, LLC for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically in providing a strong focus on inclusivity and reaching new audiences; understanding the aggressive timeline expectations and presenting a clear plan for meeting deadlines; meeting budget requirements; and understanding SCAG’s new and expanded outreach goals for Connect SoCal;
- Provided the best technical approach, identifying innovative tactics that include but are not limited to tele-townhalls, Reddit AMA, and Open Houses that reach beyond traditional audiences and which employ diverse digital strategies to better streamline forums; and integrating existing databases with new and improved systems. The proposal described a balance of project management experience and strong familiarity with new technologies not used in the past; and
- Proposed the lowest price.

**Conflict Of Interest (COI) Form - Attachment  
For April 4, 2019 Regional Council Approval**

Approve Contract No. 19-043-C01 in an amount of \$778,189 with JKH Consulting, LLC to assist staff with the development and execution of a Marketing and Public Outreach Strategy for the Connect SoCal Plan, the new Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS).

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
JKH Consulting, LLC (prime consultant)	No - form attached
Autobiography, LLC (subconsultant)	No - form attached
ByLine 7 PR (subconsultant)	No - form attached
CTHRU Media, LLC (subconsultant)	No - form attached
Peacock Sinning Public Relations (subconsultant)	No - form attached
Pro Media (subconsultant)	No - form attached
Vicous Planning (subconsultant)	No - form attached



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,  
panas@scag.ca.gov  
**Subject:** Contracts \$200,000 or Greater: 18-040-C01, Regional Data  
Platform

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Approve Contract No. 18-040-C01 in an amount not to exceed \$2,539,937 with ESRI, Inc., to develop a Regional Data Platform that will serve local jurisdictions, other partner agencies, and the general public in Southern California.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians. 3: Be the foremost data information hub for the region. 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.

**EXECUTIVE SUMMARY:**

*Consistent with the requirements of Senate Bill 1 (SB 1) Sustainable Communities Formula Funds that support this project, the consultant shall develop a Regional Data Platform that will serve local jurisdictions, other partner agencies, and the general public in Southern California to among other things:*

- *Foster collaboration between SCAG, local jurisdictions, stakeholders, the general public, and local communities by making data used for decision-making more transparent and broadly available;*
- *Support planning for sustainable growth by assessing the local and regional impacts of land use and transportation choices by benchmarking likely outcomes to regional performance metrics (to be informed by SCAG's regional transportation and sustainable communities planning processes);*
- *Serve as a primary regional data resource to support regional and local planning, and provide forward-thinking dashboards and innovative tools to end-users to improve and enhance work flows;*
- *Provide an integrated system for data collection through web-based data services (i.e. data in the cloud), automated update processes, standardized and efficient regional data management, and robust data governance structures; and*
- *Promote partnerships (e.g., with local governments, regional agencies, state and federal agencies, private firms, and universities and international organizations), to establish long term collaborative data sharing practices for regionally significant planning activities in Southern California, with the aim of promoting a common vision, shared goals, and mutual benefits.*

**BACKGROUND:**

**Staff recommends executing the following contract \$200,000 or greater:**

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
ESRI, Inc. (18-040-C01)	The consultant shall develop a Regional Data Platform that will serve local jurisdictions, other partner agencies, and the general public in Southern California.	\$2,539,937

**FISCAL IMPACT:**

Grant funds in the amount of \$1,876,721 are available in the FY 2018-19 budget in Project Numbers 280-4832U3.01 (\$442,650), 280-4832E.01 (\$57,350), 280-4832U5.02 (\$1,218,811), and 280-4832E.02 (\$157,910); and the remaining \$663,216.39 is expected to be available in the FY 2019-20 and FY 2020-21 budget in Project Numbers 280-4832.01 and 280-4832.02, subject to budget availability.

**ATTACHMENT(S):**

1. Contract 18-040-C01
2. Consultant Contract 18-040-C01 COI

## CONSULTANT CONTRACT 18-040-C01

**Recommended  
Consultant:**

ESRI, Inc.

**Background &  
Scope of Work:**

Consistent with the requirements of Senate Bill 1 (SB 1) Sustainable Communities Formula Funds that supports this project, the consultant shall develop a Regional Data Platform that will serve local jurisdictions, other partner agencies, and the general public in Southern California to:

- Foster collaboration between SCAG, local jurisdictions, stakeholders, the general public, and local communities by making data used for decision-making more transparent and broadly available;
- Support planning for sustainable growth by assessing the local and regional impacts of land use and transportation choices by benchmarking likely outcomes to regional performance metrics (to be informed by SCAG’s regional transportation and sustainable communities planning processes);
- Serve as a primary regional data resource to support regional and local planning, and provide forward-thinking dashboards and innovative tools to end-users to improve and enhance work flows;
- Provide an integrated system for data collection through web-based data services (i.e. data in the cloud), automated update processes, standardized and efficient regional data management, and robust data governance structures; and
- Promote partnerships (e.g., with local governments, regional agencies, state and federal agencies, private firms, and universities and international organizations), to establish long term collaborative data sharing practices for regionally significant planning activities in Southern California, with the aim of promoting a common vision, shared goals, and mutual benefits.

**Project’s Benefits  
& Key Deliverables:**

The project’s benefits and key deliverables include, but are not limited to:

- The Platform will provide an online tool for SCAG and local jurisdictions to access data necessary for local general plan development and general decision making by monitoring transportation, land development trends, housing and economic growth, and sustainability conditions; and
- It will also feature a data-driven collaboration hub for local jurisdictions to engage with stakeholders for individual projects, such as local and regional land use planning, active transportation planning, greenhouse gas reduction strategies, and development impact assessments.

**Strategic Plan:**

This item supports SCAG’s Strategic Plan, Goal 1: Produce innovative solutions that improve the quality of live for Southern Californians, and Objective (C): Ensure quality, effectiveness, and implementation of plans through collaboration, pilot testing, and objective data-driven analysis; Goal 3: Be the foremost data information hub for the region, and Objectives (A): Develop and maintain models, tools, and data sets that support innovative plan development, policy analysis and project implementation, and (B): Become the information hub of Southern California y improving access to current, historical, local and regional data sets that reduce the costs of planning and increase the efficiency of public services; Goal 4: Provide innovative information and value-added services to enhance member agencies’ planning and operations and promote regional collaboration.

<b>Contract Amount:</b>	<b>Total not to exceed</b>	<b>\$2,539,937</b>
	ESRI, Inc. (prime consultant)	\$2,465,237
	Wallace Walrod (subconsultant)	\$74,700

Note: ESRI's originally proposed \$2,784,837, but staff negotiated the price down to \$2,539,937 without reducing the scope of work.

**Contract Period:** Notice to Proceed through April 30, 2022

<b>Project Number(s):</b>	280-4832U3.01	\$442,650
	280-4832E.01	\$57,350
	280-4832U5.02	\$1,218,811
	280-4832E.02	\$157,910

Funding source(s): Transportation Development Act (TDA) and SB1 Funds.

Funding of \$1,876,721 is available in the FY 2018-19 budget, and the remaining \$663,216.39 is expected to be available in the FY 2019-20 and FY 2020-21 budget in Project Numbers 280-4832.01 and 280-4832.02, subject to budget availability.

**Request for Proposal (RFP):** SCAG staff notified 4,466 firms of the release of RFP 18-040-C1 via SCAG's Solicitation Management System website. A total of 84 firms downloaded the RFP. SCAG received the following ten (10) proposals in response to the solicitation:

<b>ESRI (1 sub-consultant)</b>	<b>\$2,184,837</b>
Zillion Plan (no sub-consultants)	\$248,497
National Center for Civic Innovation (no sub-consultants)	\$532,609
Tierra Plan (2 sub-consultants)	\$1,036,451
AgreeYa (1 sub-consultant)	\$1,098,716
IBI Group (3 Sub-consultants)	\$1,499,511
Cambridge Systematics (2 sub-consultants)	\$1,593,611
Psomas (2 sub-consultants)	\$1,777,489
Estrada Consulting (no sub-consultants)	\$1,971,518
StreetLight Data (no sub-consultants)	\$4,688,419

**Selection Process:** SCAG assembled a Proposal Review Committee (PRC) with participants having expertise in local land use planning, regional planning, information technology, geographic information systems, data science, environmental justice, economics, and demography. The PRC evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interview the five (5) highest ranked offerors. The PRC consisted of the following individuals:

- Kimberly Clark, Regional Planner Specialist, SCAG
- Deanna Dupuy, Assistant Planner, SCAG
- Julie Loats, Chief Information Officer, SCAG
- Tom Vo, Senior Regional Planner, SCAG
- Ping Wang, Program Manager, SCAG

**Basis for Selection:**

The PRC recommended ESRI, Inc. for the contract based on their proposed technical approach and previous experience on projects of this magnitude: because the consultant:

- ESRI’s technical approach exceeded competitors as their proposal best identified how SCAG’s Regional Data Platform tools could specifically help facilitate local general plan updates with technology and collaborative solutions at each stage of the planning process (e.g. establishing data and plan foundations, identifying issues and engaging the community, updating a general plan/determining community choices, and preparing the final plan); ESRI’s proposed solution was also the most comprehensive in addressing how the Regional Data Platform can be integrated with SCAG’s existing enterprise geographic information systems infrastructure and open data platform, while emphasizing local jurisdictions’ user operability and integration with existing local data systems; and
- Demonstrated the best experience with producing several large scale projects of a similar nature at the local, state, and international levels.

Although other firm(s) proposed lower prices, the PRC did not recommend these firms for contract award because they:

- Did not demonstrate the same level of comprehensiveness on their general-plan driven technical approach;
- Did not provide a detailed plan for integration of the Regional Data Platform with SCAG’s and local jurisdictions’ existing software systems; and
- Did not illustrate the highest level of experience in working with public agencies on projects of this magnitude.

**Conflict Of Interest (COI) Form - Attachment  
For April 04, 2019 Regional Council Approval**

Approve Contract No. 18-040-C01 in an amount not to exceed \$2,539,937 with ESRI, Inc., to develop a Regional Data Platform that will serve local jurisdictions, other partner agencies, and the general public in Southern California.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
ESRI, Inc.	Yes
Wallace Walrod	No

Attachment: Contract 18-040-C01 (Contracts \$200,000 or Greater: 18-040-C01, Regional Data Platform)

# SCAG CONFLICT OF INTEREST FORM

RFP No. 18-040

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** Environmental Systems Research Institute, Inc.

**Name of Preparer:** Kourtney Carson

**Project Title:** Regional Data Platform

**RFP Number:** 18-040 **Date Submitted:** 06/05/2018

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO \*However,

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
Crystal Dorn	Team Lead, served on the Open Data/Big Data-Smart And Connected SCAG regional Committee in 2017	

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

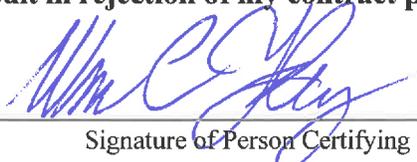
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) William C. Fleming, hereby declare that I am the (position or title) Assistant Secretary of (firm name) Environmental Systems Research Institute, Inc and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated JUN 05 2018 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.



Signature of Person Certifying for Proposer  
(original signature required)

JUN 05 2018

Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No./Contract No. 18-040

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "Doing Business with SCAG," whereas the SCAG staff and Regional Council members lists can be found under "About SCAG."

Any questions regarding the information required to be disclosed in this form should be directed to Justine Block, SCAG Deputy Legal Counsel.

**Name of Firm:** Wallace Walrod  
**Name of Preparer:** Wallace Walrod  
**Project Title:** Regional Data Platform  
**Date Submitted:** June 7, 2018

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
Wallace Walrod	Not an employee, but as lead economic advisor have been a consultant	Consulting Dates: 2010-2018
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Wallace Walrod, hereby declare that I am the (position or title) Wallace Walrod of (firm name) Wallace Walrod, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated June 7, 2018 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

      June 7, 2018  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,  
panas@scag.ca.gov  
**Subject:** Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-  
Modal Corridor Study

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Approve Contract No. 19-037-C01 in an amount not to exceed \$300,000 with Iteris, Inc., to conduct a multimodal corridor-level analysis that supports multi-jurisdictional and regional transportation planning.

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**EXECUTIVE SUMMARY:**

*Consistent with the requirements of the FY 2018-19 Sustainable Transportation Planning Grant (Strategic Partnerships Program) that funds this project, the consultant shall conduct a multimodal corridor-level analysis that supports multi-jurisdictional and regional transportation planning. This project supports vehicle-miles traveled (VMT) reduction goals, safety goals, and first/last mile plans.*

**BACKGROUND:**

Staff recommends executing the following contract \$200,000 or greater:

<u>Consultant/Contract #</u>	<u>Contract Purpose</u>	<u>Contract Amount</u>
Iteris, Inc. (19-037-C01)	The consultant shall conduct a multimodal corridor-level analysis that supports multi-jurisdictional and regional transportation planning.	\$300,000

**FISCAL IMPACT:**

Grant funds in the amount of \$300,000 are available in the FY 2018-19 budget in Project Number 145-4844H1.01 (\$92,308) Federal Highway Administration (FHWA) Partnership Planning Grant, and Project Number 145-4844Q6.01 (\$207,692) VCTC U.S. 101 Multi Modal Corridor Local Match.

**ATTACHMENT(S):**

1. Contract 19-037-C01
2. Consultant Contract 19-037-C01 COI

## CONSULTANT CONTRACT 19-037-C01

**Recommended Consultant:**

Iteris, Inc.

**Background & Scope of Work:**

CalTrans awarded an FY 2018-2019 Sustainable Transportation Planning Grant (Strategic Partnerships Program) to the Ventura County Transportation Commission to conduct a Multi-Modal Corridor Study. The United States Highway 101 (US 101) Multi-Modal Corridor Study (Study) will provide a conceptual mobility vision for the US 101 corridor in Ventura County between State Route 33 (SR 23) in the City of Thousand Oaks and SR 33 in the City of San Buenaventura (Ventura). US 101 consists of 2 lanes in each direction and is an important corridor in the movement of people and goods in the region. Therefore, it is necessary to improve the US 101 corridor given existing high traffic volumes, congestion and projected growth in traffic.

Consistent with the requirements of the FY 2018-19 Sustainable Transportation Planning Grant (Strategic Partnerships Program) that funds this project, to the consultant shall conduct a multimodal corridor-level analysis that supports multi-jurisdictional and regional transportation planning. This project supports vehicle-miles traveled (VMT) reduction goals, safety goals, and first/last mile plans.

**Project's Benefits & Key Deliverables:**

The project's benefits and key deliverables include, but are not limited to:

- Delivering a comprehensive Multi-Modal Corridor Plan for the U.S. 101 Corridor in Ventura County;
- Creating a prioritized listing of highway, transit, pedestrian and bicycle improvements to complement the corridor's current and future development patterns, especially those projects eligible for the next round of Senate Bill 1 (SB1) funding; and
- Improving access to active transportation, improving air quality and increasing safety for all roadway users through providing a safe active transportation corridor in Ventura County along the US 101 Corridor.

**Strategic Plan:**

This item supports SCAG's Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians.

**Contract Amount:**

<b>Total not to exceed</b>	<b>\$300,000</b>
Iteris, Inc. (prime consultant)	\$217,127
Celtis Ventures (subconsultant)	\$34,704
JMDiaz, Inc. (subconsultant)	\$20,000
Patti Post & Associates (subconsultant)	\$8,160
PlaceWorks (subconsultant)	\$20,009

Note: Iteris, Inc. originally proposed \$325,296, but staff negotiated the price down to \$300,000 without reducing the scope of work.

**Contract Period:**

Notice to Proceed through June, 30, 2020

Attachment: Contract 19-037-C01 (Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-Modal Corridor Study)

**Project Number(s):** 145-4844.01 \$300,000  
 Funding source(s):  
 145-4844H1.01 Federal Highway Administration (FHWA) Partnership Planning Grant (\$92,308)  
 145-4844Q6.01 VCTC U.S. 101 Multi Modal Corridor Local Match (\$207,692)

**Request for Proposal (RFP):** SCAG staff notified 2,714 firms of the release of RFP 19-037-C1 via SCAG’s Solicitation Management System website. A total of 78 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:

<b>Iteris, Inc. (4 sub consultants)</b>	<b>\$325,296</b>
Michael Baker International	\$323,397

**Selection Process:** The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed both offerors.

The PRC consisted of the following individuals:

- Andrew Kent, Planning/GIS Analyst, Ventura County Transportation Commission
- Daniel Kopulsky, Chief, Office of Multimodal System Planning, Caltrans District 7
- Caitlin Brooks, Department Manager, Ventura County Transportation Commission
- Eric Maple, Senior Civil Engineer, City of Camarillo
- Kurt Walker, Regional Planner Specialist FTIP/OWP, SCAG
- Jeff Hereford P.E., T.E., Principal Civil Engineer – Transportation, City of Ventura

**Basis for Selection:** The PRC recommended Iteris, Inc. for the contract award because the consultant:

- Demonstrated the best understanding and technical approach. Specifically, Iteris demonstrated a deep understanding of traffic patterns and land use issues concerning the Ventura County area. In addition, Iteris best demonstrated how to use existing data would to achieve the overall objectives ;
- Demonstrated the best understanding of future SB1 funding schedules, which is critical for the grant application process for securing SB1 funds for future projects; and
- Demonstrated the most direct experience with over 20 similar projects.

**Conflict Of Interest (COI) Form - Attachment  
For April 4, 2019 Regional Council Approval**

Approve Contract No. 19-037-C01 in an amount not to exceed \$300,000 with Iteris, Inc., to conduct a multimodal corridor-level analysis that supports multi-jurisdictional and regional transportation planning.

The consultant team for this contract includes:

Consultant Name	Did the consultant disclose a conflict in the Conflict of Interest Form they submitted with its original proposal (Yes or No)?
Iteris, Inc. (prime consultant)	No - form attached
Celtis Ventures(subconsultant)	No - form attached
JMDiaz, Inc. (subconsultant)	No - form attached
Patti Post & Associates (subconsultant)	No - form attached
Place Works(subconsultant)	No - form attached

Attachment: Contract 19-037-C01 (Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-Modal Corridor Study)

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-037

## SECTION I: INSTRUCTIONS

All persons or firms seeking contracts must complete and submit a SCAG Conflict of Interest Form along with the proposal. This requirement also applies to any proposed subconsultant(s). Failure to comply with this requirement may cause your proposal to be declared non-responsive.

In order to answer the questions contained in this form, please review SCAG's Conflict of Interest Policy, the list of SCAG employees, and the list of SCAG's Regional Council members. All three documents can be viewed online at [www.scag.ca.gov](http://www.scag.ca.gov). The SCAG Conflict of Interest Policy is located under "OPPORTUNITIES", then "Doing Business with SCAG" and scroll down under the "CONTRACTS" tab; whereas the SCAG staff may be found under "ABOUT" then "Employee Directory"; and Regional Council members can be found under "ABOUT", then scroll down to "ELECTED OFFICIALS" on the left side of the page and click on "See the list of SCAG representative and their Districts."

Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: Iteris, Inc.

Name of Preparer: Ramin Massoumi

Project Title: US 101 Multi-Modal Corridor Study

RFP Number: 19-037 Date Submitted: 02/05/2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES  NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Ramin Massoumi, hereby declare that I am the (position or title) Senior VP/General Manager of (firm name) Iteris, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 2/5/2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

\_\_\_\_\_  
Signature of Person Certifying for Proposer  
(original signature required)

2/5/2019

\_\_\_\_\_  
Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-037

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal.

**Name of Firm:** Celtis Ventures, Inc.  
**Name of Preparer:** Matt Raymond  
**Project Title:** Highway 101 Corridor Study  
**RFP Number:** RFP No. 19-037      **Date Submitted:** 2/5/19

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Matt Raymond, hereby declare that I am the (position or title) President/CEO of (firm name) Celtis Ventures, Inc., and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 1/18/19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

\_\_\_\_\_  
 Signature of Person Certifying for Proposer  
 (original signature required)

\_\_\_\_\_  
 1/21/19  
 Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-037

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: JMD  
Name of Preparer: Juan M. Diaz  
Project Title: US-101 Multi-Modal Corridor Study  
RFP Number: 19-037 Date Submitted: February 5, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) Juan M. Diaz, hereby declare that I am the (position or title) President/CEO of (firm name) JMD, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 17, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

  
 \_\_\_\_\_  
 Signature of Person Certifying for Proposer  
 (original signature required)

January 17, 2019

\_\_\_\_\_  
 Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-037

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG's Deputy Legal Counsel, especially if you answer "yes" to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

Name of Firm: PATTI POST & ASSOCIATES  
Name of Preparer: PATTI POST  
Project Title: US 101 MULTI-MODAL CORRIDOR STUDY  
RFP Number: 19-037 Date Submitted: \_\_\_\_\_

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES  NO

If "yes," please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

Attachment: Consultant Contract 19-037-C01 COI (Contracts \$200,000 or Greater: 19-0037-C01, US 101 Multi-Modal Corridor Study)

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES  NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES  NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

I, (printed full name) PATTI POST, hereby declare that I am the (position or title) PRINCIPAL of (firm name) PATTI POST & ASSOCIATES and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated 22 JAN 19 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.

Patti Post \_\_\_\_\_      22 JAN 19 \_\_\_\_\_  
 Signature of Person Certifying for Proposer      Date  
 (original signature required)

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.

# SCAG CONFLICT OF INTEREST FORM

RFP No. 19-037

## SECTION I: INSTRUCTIONS

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Any questions regarding the information required to be disclosed in this form should be directed to SCAG’s Deputy Legal Counsel, especially if you answer “yes” to any question in this form, as doing so MAY also disqualify your firm from submitting an offer on this proposal

**Name of Firm:** PlaceWorks  
**Name of Preparer:** Kara Kosel  
**Project Title:** Contracts Manager  
**RFP Number:** 19-037      **Date Submitted:** January 23, 2019

## SECTION II: QUESTIONS

1. During the last twelve (12) months, has your firm provided a source of income to employees of SCAG or members of the SCAG Regional Council, or have any employees or Regional Council members held any investment (including real property) in your firm?

YES       NO

If “yes,” please list the names of those SCAG employees and/or SCAG Regional Council members and the nature of the financial interest:

Name	Nature of Financial Interest
_____	_____
_____	_____
_____	_____
_____	_____

2. Have you or any members of your firm been an employee of SCAG or served as a member of the SCAG Regional Council within the last twelve (12) months?

YES       NO

If "yes," please list name, position, and dates of service:

Name	Position	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

3. Are you or any managers, partners, or officers of your firm related by blood or marriage/domestic partnership to an employee of SCAG or member of the SCAG Regional Council that is considering your proposal?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

4. Does an employee of SCAG or a member of the SCAG Regional Council hold a position at your firm as a director, officer, partner, trustee, employee, or any position of management?

YES       NO

If "yes," please list name and the nature of the relationship:

Name	Relationship
_____	_____
_____	_____
_____	_____
_____	_____

5. Have you or any managers, partners, or officers of your firm ever given (directly or indirectly), or offered to give on behalf of another or through another person, campaign contributions or gifts to any current employee of SCAG or member of the SCAG Regional Council (including contributions to a political committee created by or on behalf of a member/candidate)?

YES       NO

If "yes," please list name, date gift or contribution was given/offered, and dollar value:

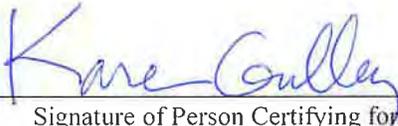
Name	Date	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____

**SECTION III: VALIDATION STATEMENT**

This Validation Statement must be completed and signed by at least one General Partner, Owner, Principal, or Officer authorized to legally commit the proposer.

**DECLARATION**

**I, (printed full name) Karen Gulley, hereby declare that I am the (position or title) Principal of (firm name) PlaceWorks, and that I am duly authorized to execute this Validation Statement on behalf of this entity. I hereby state that this SCAG Conflict of Interest Form dated January 23, 2019 is correct and current as submitted. I acknowledge that any false, deceptive, or fraudulent statements on this Validation Statement will result in rejection of my contract proposal.**



Signature of Person Certifying for Proposer  
(original signature required)

January 28, 2019

Date

**NOTICE**

A material false statement, omission, or fraudulent inducement made in connection with this SCAG Conflict of Interest Form is sufficient cause for rejection of the contract proposal or revocation of a prior contract award.



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov  
**Subject:** AB 10 (Chiu) – Income Taxes: Credits Low-Income Housing,  
Farmworker Housing

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*In 1987, the California Legislature authorized a Low Income Housing Tax Credit (LIHTC) program where developers with approved projects sell credits to investors to raise capital. Existing law limits the total amount of tax credits the state may allocate at \$94 million per year. Assembly Bill (AB) 10 would annually increase California’s LIHTC by \$500 million. Additionally, this bill would increase the annual set-aside for farmworker housing from \$500,000 to \$25 million. Staff recommends that the Legislative/Communications and Membership Committee (LCMC) forward a “support” position recommendation to the Regional Council on AB 10.*

**STRATEGIC PLAN:**

This item supports SCAG’s Strategic Plan, Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**BACKGROUND:**

The LIHTC program was initially enacted by Congress in 1986 providing the market with an incentive to invest in more affordable housing through federal tax credits. The California Tax Credit Allocation Committee was directed to award these credits to developers of qualified projects in the state to then sell to investors to raise capital for their projects, reducing the debt that the developer would otherwise have to borrow. As a result, property owners are able to offer lower, more affordable pricing.

The following year, in response to the high cost of developing housing in California, Governor Deukmejian authorized a state LIHTC program. Existing law limits the total amount of tax credits the state may allocate at \$94 million per year. However, the program is oversubscribed and there are twice as many applicants for tax credits than the California Tax Credit Allocation Committee can allocate.

This is the fifth straight year that Assembly Member Chiu has introduced similar legislation and he has previously garnered bipartisan support. In the past, former Governor Brown vetoed this legislation citing its costs to the state budget. Conversely, Governor Newsom's 2019-20 budget proposes to expand the LIHTC program up to \$500 million. However, the Governor's proposal bifurcates the amount to create a new program to fund housing construction for middle-income households. Specifics of Governor Newsom's proposal are unclear.

The California Tax Credit Allocation Committee has maintained a database of all existing multifamily housing projects developed using the LIHTC program in California. Since 1988, a total of 1,955 projects have been completed in the SCAG region providing 144,905 units of which 137,031 are low income.

### **AB 10**

Introduced by Assembly Member David Chiu (D-San Francisco) on December 3, 2018, the first day of the legislative session, AB 10 would annually increase the state's allocation of the LIHTC program by \$500 million and increase the set-aside for farmworker housing from \$500,000 to \$25 million.

Within the SCAG Region, AB 10 has garnered bipartisan support and is coauthored by Assembly Members Richard Bloom, Wendy Carrillo, Steven Choi, Jesse Gabriel, Cristina Garcia, Eduardo Garcia, Mike Gipson, Patrick O'Donnell, Sharon Quirk-Silva, Eloise Reyes, and Miguel Santiago.

AB 10 was referred to the Assembly Committees on Housing and Community Development and Revenue and Taxation on January 17, 2019. A hearing may be scheduled in the Assembly Committee on Housing and Community Development in April 2019.

### **Support**

- California Housing Consortium
- California Housing Partnership
- Housing California
- Non-Profit Housing Association of Northern California
- Burbank Housing
- California Association of Housing Authorities
- California Association of Local Housing Finance Agencies
- EAH Housing
- Eden Housing
- Housing Authority of the City of Alameda
- Housing Trust Silicon Valley
- John Stewart Company
- League of California Cities
- Los Angeles Homeless Services Authority
- Paulett Taggart Architects

### **Opposition**

- California Teachers Association

- 
- San Diego Housing Federation
  - San Francisco Housing Action Coalition
  - Southern California Association of Nonprofit Housing
  - The Coalition for Homeless Services Providers
  - Valencia Real Estate and Consulting
  - Ventura Council of Governments

**Staff Recommendation**

Staff recommends a support position for AB 10 consistent with Regional Council-adopted policy and legislative priorities to support low income housing programs that specifically require housing construction. Making the increased appropriation ongoing will create a long-term pipeline to provide predictability into the future so developers can plan projects and pair funds with local and federal programs. The LIHTC is an effective tool to fund affordable housing, as every \$1 of state investment leverages \$3 or more of federal funding. AB 10 would generate a new permanent source of over \$2 billion in annual funding that can facilitate the construction of 5,000 affordable housing units each year.

**FISCAL IMPACT:**

None



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov  
**Subject:** AB 11 (Chiu) – Community Redevelopment Law of 2019

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Support and Amend

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*Redevelopment agencies (RDAs) were dissolved as of February 1, 2012. Assembly Bill (AB) 11 would allow cities and counties to create new affordable housing and infrastructure agencies to fund affordable housing and infrastructure projects. The bill would also require that at least 30 percent of the taxes allocated to the agency be used for the purpose of increasing, improving, and preserving low and moderate-income affordable housing. Staff presented AB 11 to the Legislative/Communications & Membership Committee (LCMC) at its meeting on March 19, 2019, after which the LCMC recommended a “support and amend” position to the Regional Council.*

**BACKGROUND:**

In 1945, the California Legislature approved the Community Redevelopment Act, which provided the mechanism to create RDAs. However, most agencies relied on federal funding until 1952 when Proposition 18 established tax increment financing (TIF). Under the new financing structure, cities and counties were given the authority to declare areas as blighted. They created RDAs by establishing a project area and freezing the property tax rate at the point of creation. They were authorized to capture any incremental increase in property tax after the base year that would have otherwise flowed to all the other taxing entities – schools, special districts, and counties. RDAs were authorized to bond against that tax increment to fund their activities. Starting in the 1970s, RDAs were required to set aside 20 percent of an agency’s annual tax increment revenues for affordable housing.

Although the use of funds for construction of affordable housing was insufficient in many areas, RDAs created 63,600 new affordable housing units statewide during the period from 2001 to 2008. Facing severe budget constraints, in 2011, former Governor Brown and the Legislature moved to scale back these activities; and, after several legal challenges, RDAs were dissolved. At the time of dissolution, RDAs were diverting 12 percent of property taxes statewide to local activities.

Dissolving RDAs severely constrained cities and towns to pursue both economic development goals and promote affordable housing. This has resulted in an estimated loss of new affordable units ranging from 4,500 to 6,500 annually.

**AB 11**

Introduced by Assembly Member David Chiu (D-San Francisco) on December 4, 2018, AB 11 would allow cities and counties to create agencies that would use TIF to fund affordable housing and infrastructure projects. The bill contains a narrow list of eligible projects and excludes economic development activity. This bill takes a similar approach to the TIF structure used by former RDAs that were dissolved during the Great Recession due to state budget constraints. Furthermore, AB 11 contains a pass-through provision for taxing entities that choose not to participate.

AB 11 requires that a governing board of the financing agency be established consisting of one member appointed by the legislative body that adopted the resolution of intention, one member appointed by each affected taxing entity, and two public members. The governing board of the new financing agency would have the authority to issue bonds to finance redevelopment housing or infrastructure projects. AB 11 does not require that an agency declare an area to be blighted and in need of urban renewal to be formed. AB 11 would require the new financing agency to contract for an independent financial and performance audit every two years after the issuance of debt.

The bill would also require that 30 percent of all taxes allocated to the new financing agency from an affected taxing entity be deposited into a separate fund, established by the agency, and used for the purposes of increasing, improving, and preserving the community's supply of low- and moderate-income housing.

All taxing entities (such as sanitary, water, or vector control districts) would be required to participate in the new financing agency, including school districts. However, AB 11 contains a pass-through provision that would require the new financing agency to pay to each taxing entity an amount equivalent to what they would have received had the agency not existed. This pass-through provision would not apply to the city or county proposing to form the new financing agency or to any school district. The state would backfill the property tax otherwise due to K-12 schools and community colleges, pursuant to Proposition 98 requirements. A cap on the state's portion has not been determined.

Under this bill, a financing agency must submit its resolution of intention and proposed project plan to the Strategic Growth Council (SGC) for review and approval. The SGC would determine if the financing agency supports the state's greenhouse gas (GHG) reduction goals. Under AB 11, the SGC would have the authority to approve or deny a project plan that includes the schools portion of tax increment as a whole. It cannot singularly include or exclude a taxing entity from the plan.

On March 20, 2019, the California State Association of Counties (CSAC) sent a letter of concern along with the California Professional Firefighters, California Special Districts Association (CSDA), and the County of Santa Clara to Assembly Member Chiu regarding AB 11. The letter outlines three proposed amendments addressing the pass-through provision. The coalition expressed concern

with the entity calculating property tax revenues, when counties receive the full amount of tax increment, and clarifies that appropriate entities continue to receive excess Educational Revenue Augmentation Funds (ERAF). Staff from the Assembly Committee on Housing and Community Development have indicated that these proposed amendments will be accepted. Staff from CSAC have indicated that if their proposed amendments are accepted, they will likely drop their opposition.

A coalition of co-sponsors includes Assembly Members Cecilia Aguiar-Curry (D-Winters), Richard Bloom (D-Santa Monica), Rob Bonta (D-Oakland), Eduardo Garcia (D-Coachella), Todd Gloria (D-San Diego), Chris Holden (D-Pasadena), Jacqui Irwin (D-Thousand Oaks), Kevin Mullin (D-San Mateo), Miguel Santiago (D-Los Angeles), Phil Ting (D-San Francisco), and Buffy Wicks (D-Oakland). AB 11 was referred to the Assembly committees on Housing and Community Development and Local Government on January 17, 2019. AB 11 will be heard in the Assembly Housing and Community Development Committee on April 10, 2019.

**Support**

- San Francisco Housing Coalition

**Opposition**

- California Teachers Association
- California State Association of Counties (CSAC)
- California Professional Firefighters
- California Special Districts Association (CSDA)
- County of Santa Clara

**Prior Committee Action**

Staff presented AB 11 to the LCMC at its March 19 meeting after which the LCMC voted to forward a support and amend recommendation to the Regional Council. Support for AB 11 is consistent with Regional Council-adopted policy and legislative priorities to support the restoration of local RDAs and expand the capability for TIF programs, while also supporting a higher dedicated set aside for low income housing.

Under AB 11, new financing agencies will have to submit their plan to the SGC for review and approval. SGC would determine if their plan supports the state's GHG reduction goals. Since Metropolitan Planning Organizations (MPOs), such as SCAG, coordinate with local jurisdictions to develop the Sustainable Communities Strategy (SCS) and the Regional Housing Needs Assessment (RHNA), staff recommended that AB 11 be amended to include a role during the review process for MPOs. The SCS lays out how the region will meet GHG reduction targets set by the California Air Resources Board, while the RHNA process identifies the total number of housing units by income group that each jurisdiction must accommodate. MPOs can provide technical assistance in coordination with SGC and evaluate whether affordable housing and infrastructure agencies help to implement an adopted SCS and RHNA.

**FISCAL IMPACT:**

None



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov

**Subject:** AB 1568 (McCarty) - General Plans: Housing Element:  
Production Report: Withholding of Transportation Funds

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Oppose

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*The Road Repair and Accountability Act, also known as Senate Bill (SB) 1, addresses deferred maintenance on the state highway system and the local streets and road system. Cities and counties receive fifty percent of funds from the Road Maintenance and Rehabilitation Account. Assembly Bill (AB) 1568 links a city or county’s eligibility for SB 1 funds to its building permit activity relative to the jurisdiction’s Regional Housing Needs Assessment (RHNA) allocation. At its meeting on March 19, 2019, the Legislative/Communications and Membership Committee (LCMC) recommended that the Regional Council adopt an “oppose” position on AB 1568.*

**BACKGROUND:**

California planning and zoning law requires a city or county to adopt a general plan for land use development within its boundaries that includes, among other things, a housing element. The law requires the city or county, after it has adopted all or part of a general plan, to provide an annual report to the Department of Housing and Community Development (HCD) on the status of the general plan and progress in meeting the community’s share of its regional housing needs. In addition, the law requires the city or county to include in its annual progress report a “production report,” which details the number of units of net new housing, including both rental and for-sale housing, that have been issued a completed entitlement, building permit, or certificate of occupancy.

Separately, the Road Repair and Accountability Act of 2017, also known as SB 1 (Chapter 5, Statutes of 2017), creates the Road Maintenance Rehabilitation Account. After certain “off the top” allocations are made, 50% of the remaining funds from this account are distributed for maintenance of the state highway system or state highway operation and protection program and the other 50% for apportionment to cities and counties.

**AB 1568**

This bill was introduced by Assemblymember Kevin McCarty (D-Sacramento) on February 22, 2019.

Under AB 1568, a jurisdiction would only be eligible to receive its share of SB 1’s Road Maintenance Rehabilitation Account funding if it has met a certain percentage production goal relative to its RHNA allocation. HCD would be required to certify a county or city’s compliance with the production goal starting on June 30, 2022, and on each June 30th thereafter. The requirement would expire June 30, 2051. Over the lifetime of the bill, the percentage production goal would increase (see chart below).

Reporting Periods	RHNA Production Goal
2020 – 2027	20%
2028 – 2032	40%
2033 – 2038	60%
2039 – 2044	80%
2045 – 2050	100%

The bill would provide that, if HCD determines that a city or county has met its applicable minimum production goal for that reporting period, the department shall, no later than June 30th of that year, submit a certification of that result to the State Controller.

For each city and county that is not in compliance with this requirement, the bill would require the State Controller to withhold the apportionment of SB 1 funds that would otherwise be apportioned and distributed for that fiscal year, and deposit those funds in a separate escrow account. The bill would require the Controller to distribute the funds in the escrow account to the applicable city or county only after the city or county is certified to be in compliance by HCD.

AB 1568 was referred to the Assembly Committees on Housing and Community Development and Transportation on March 14, 2019. No hearing date has been schedule in either committee at this time.

It is also worth noting that Governor Gavin Newsom is proposing a similar measure in his draft trailer bill for 2019. Under the Governor’s proposal, jurisdictions without a compliant housing element would have their SB 1 funds withheld beginning July 1, 2023.

**Prior Committee Action**

Staff presented AB 1568 to the LCMC at its meeting on March 19, 2019, after which the LCMC voted to forward an oppose position recommendation to the Regional Council. Opposition to AB 1568 is consistent with Regional Council-adopted policy and legislative priorities to protect all existing and new sources of transportation funding from borrowing or use for any purpose other than transportation.

**FISCAL IMPACT:**

None



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov  
**Subject:** SB 5 (Beall, McGuire) – Affordable Housing and Community  
Development Investment Program

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*Senate Bill (SB) 5 would establish the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority, or transit village development district to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny applications for projects meeting specific criteria. At its meeting on March 19, 2019, the Legislative/Communications and Membership Committee (LCMC) recommended a support position on SB 5.*

**BACKGROUND:**

Currently, property tax law requires the county auditor, in each fiscal year, to allocate property tax revenue to local jurisdictions in accordance with specified formulas and procedures. Existing law also requires an annual re-allocation of property tax revenue from local agencies in each county to the Educational Revenue Augmentation Fund (ERAF) in that county for allocation to educational entities.

In 1992, the State of California found itself in a serious deficit position. To meet its obligations to fund education at minimum levels pursuant to Proposition 98, the state enacted legislation that shifted partial financial responsibility for funding education from the state to local government (cities, counties and special districts). The state did this by instructing county auditors to shift the allocation of local property tax revenues from local government to ERAFs, directing that specified amounts of city, county and other local agency property taxes be deposited into these funds to support schools.

In addition, existing law authorizes certain local agencies to form an enhanced infrastructure financing district, affordable housing authority, transit village development district, or community revitalization and investment authority for purposes of, among other things, infrastructure, affordable housing, and economic revitalization.

#### **SB 5**

This bill would establish in state government the Affordable Housing and Community Development Investment Program, which would be administered by the Affordable Housing and Community Development Investment Committee. The bill would authorize a city, county, city and county, joint powers agency, enhanced infrastructure financing district, affordable housing authority, community revitalization and investment authority or transit village development district to apply to the Affordable Housing and Community Development Investment Committee to participate in the program and would authorize the committee to approve or deny applications for projects meeting specific criteria.

Eligible projects would include:

- Housing development plans that propose construction of affordable housing, and support the construction of housing for all-income ranges consistent with adopted housing elements.
- Fifty percent of the funds must be used to construct workforce and affordable housing;
- Transit-oriented development in priority locations that maximize density and transit use, and contribute to the reduction of vehicle miles traveled and greenhouse gas emissions;
- Infill development by rehabilitating, maintaining and improving existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, street, water, sewer, and other essential services, particularly in underserved areas, and to preserving cultural and historic resources; and
- Promoting strong neighborhoods through supporting local community planning and engagement efforts to revitalize and restore neighborhoods, including repairing infrastructure and parks, rehabilitating and building housing, promoting public-private partnerships, supporting small businesses and job growth for affected residents.

The Affordable Housing and Community Development Investment Committee would be comprised of the following individuals:

1. The Chair of the Strategic Growth Council, or their designee;
2. The Chair of the State Infrastructure and Economic Development Bank, or their designee;
3. The Chair of the California Workforce Investment Board or their designee;
4. Director of the California Housing and Community Development Department, or their designee;
5. Two people appointed by the Speaker of the Assembly;
6. Two people appointed by the Senate Rules Committee; and
7. One public member appointed by the Joint Legislative Budget Committee who has a background in education finance.

The bill would require the Affordable Housing and Community Development Investment Committee to adopt guidelines for applications and approve no more than \$200,000,000 per year from July 1, 2020, to June 30, 2025, and \$250,000,000 per year from July 1, 2025, to June 30, 2029, in reductions in annual ERAF contributions for applicants. The Affordable Housing and Community Development Investment Program is designed as an opt-in program and no affected taxing entities are required to participate. Schools will be made whole by the state backfill mechanism in Proposition 98.

SB 5 would require the Affordable Housing and Community Development Investment Committee, upon approval of a project application, to issue an order directing the county auditor to reduce the total amount of property tax revenue otherwise required to be contributed to the county's ERAF from the applicant by the annual reduction amount approved.

The bill would require a county auditor to transfer to the district or authority an amount of property tax revenue equal to the reduction amount approved by the Affordable Housing and Community Development Investment Committee.

SB 5 would authorize applicants to use approved amounts to incur debt or issue bonds or other financing to support an approved project. The bill also would require each applicant that has received funding to submit annual reports and would require the Affordable Housing and Community Development Investment Committee to provide a report to the Joint Legislative Budget Committee that includes project information.

SB 5 was introduced by Senators Jim Beall (D-San Jose) and Mike McGuire (D-Santa Rosa), Chairs of the Senate committees on Transportation and Governance and Finance, respectively. Senator Richard Roth (D-Riverside) is a principal coauthor of this measure. Senator Anna Caballero (D-Salinas) is also a coauthor. The bill was amended and passed by a 6-0 vote in the Senate Committee on Governance and Finance on March 20, 2019. SB 5 now heads to the Senate Housing Committee where a hearing date has not yet been set.

**Support**

- California Association of Housing Authorities
- California Association for Local Economic Development
- California Association of Local Housing Finance Agencies
- California state Association of Electrical Workers
- City of Lakewood
- City of Modesto
- City of San Jose
- Kosmont Companies
- League of California Cities

**Opposition**

- Unknown

- 
- Ventura Council of Governments

**Prior Committee Action**

Staff presented SB 5 to the LCMC at its meeting on March 19, 2019, after which the LCMC voted to forward a support position recommendation to the Regional Council. Support of SB 5 is consistent with Regional Council-adopted policy and legislative priorities to support the restoration of local Redevelopment agencies (RDAs) and expand the capability for tax increment financing programs.



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017

April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)

**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov

**Subject:** SB 128 (Beall) – Enhanced Infrastructure Financing Districts:  
Bonds: Issuance

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Support

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California’s policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**EXECUTIVE SUMMARY:**

*In response to the dissolution of redevelopment agencies (RDAs), the California Legislature enacted a measure to allow local governments to establish Enhanced Infrastructure Financing Districts (EIFDs). Presently, EIFDs require 55 percent voter approval to issue bonds. Senate Bill (SB) 128 would remove the public vote requirement for bonds issued by an EIFD. Based on the recommendation of the Legislative/Communications and Membership Committee (LCMC), staff recommends that the Regional Council take a “support” position on SB 128.*

**BACKGROUND:**

In 2014, the California Legislature approved Senate Bill 628 (Beall) allowing local governments to establish EIFDs. These districts provide local governments a way to finance infrastructure improvement projects with a more limited form of tax increment financing (TIF) to avoid some of the historic issues with RDAs. In particular, EIFDs can only draw tax increment from agencies volunteering funds. EIFDs can provide financing for a broad range of infrastructure work, including traditional public works like flood control and drainage projects, solid waste disposal, port and harbor projects, construction of affordable housing, brownfield restoration, military base reuse, and transit oriented development projects.

Statewide only three EIFDs have been established. Substantial hurdles exist including insufficient city tax increment, difficulty in securing county and special district participation, and organizational challenges in large cities. Based on lessons learned in early district creation efforts, minor improvements to EIFDs through legislation are needed to address these challenges.

**SB 128**

Introduced by Senator Jim Beall (D-San Jose) on January 10, 2019, SB 128 would authorize an EIFD to issue bonds without submitting a proposal to voters. Public oversight and transparency are

already built in to the EIFD process and SB 128 does not propose any changes other substantive changes to EIFDs.

SB 128 was referred to the Senate Committee on Governance and Finance on January 24, 2019. A hearing for SB 128 has been scheduled for March 20, 2019.

**Support**

- California Association for Local Economic Development (CALED)
- American Planning Association, CA Chapter
- California State Association of Counties (CSAC)
- California Transit Association (CTA)
- City of Indio
- City of West Hollywood
- City of West Sacramento
- Greater Sacramento Economic Council
- League of California Cities

**Opposition**

- None

**Prior Committee Action**

At its March 19, 2019 meeting, the LCMC voted to forward a “support” position on SB 128. A support position for SB 128 consistent with Regional Council-adopted policy and legislative priorities to support expanded capability for TIF programs, including existing EIFD programs. Since the enactment of EIFDs in 2014, only a handful of agencies have utilized them. Tax increment financing specifically relies on selling bonds and the vote requirement has created uncertainty for EIFD projects making them more expensive to implement. SB 128 proposes to remove the 55 percent voter approval for EIFDs to issue debt. The aim is to provide EIFDs with greater access to capital so they can support longer-term infrastructure commitments. SB 128 provides a solution that will improve the functionality of EIFDs and broaden their use among local agencies.

**FISCAL IMPACT:**

None



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Art Yoon, Director of Policy and Public Affairs, Legislation,  
(213) 236-1840, ArtYoon@scag.ca.gov  
**Subject:** April State and Federal Legislative Monthly Update

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

Receive and File

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 2: Advance Southern California's policy interests and planning priorities through regional, statewide, and national engagement and advocacy.

**STATE**

**GOVERNOR NEWSOM ANNOUNCES DRAFT TRAILER BILL LANGUAGE ON HOUSING**

On March 11, 2019, Governor Newsom unveiled his proposed trailer bill language to confront the state's housing affordability crisis. This \$750 million dollar proposal is one part of the Governor's overall \$1.75 billion package on housing.

The Governor's proposal can be best analyzed through a short-term and long-term lens:

**Short-Term**

The Governor proposes to create the "Local Government Planning Support Grants Program" to provide one time funding to local jurisdictions and regions. The California Department of Housing and Community Development (HCD) would administer this program.

The Governor also proposes to identify new statewide goals for housing production across all regions and jurisdictions. These statewide goals would build on the sum of three years of a county's current regional housing needs allocation (RHNA) to be achieved in 2020 and 2021.

\$250 million is proposed for regions and jurisdictions for technical assistance and staffing to develop plans and implement housing-related activities. \$125 million of this amount would be directed to regions to support regional coordination and encourage planning at the regional level. Another \$500 million is proposed for cities that demonstrate progress towards increased housing production, among other goals.

**Long-Term**

The Governor's proposal signals an intent to revamp the RHNA process to better address the state's housing affordability crisis. Specifically, HCD and the Office of Planning and Research (OPR) would, after engaging with stakeholders, identify opportunities to link transportation and other non-housing funding with housing goals. The proposal also authorizes the state to withhold Senate Bill 1 Local Streets and Road funding from any jurisdiction that does not have a compliant housing element and has not zoned and entitled for its updated annual housing goals, beginning July 1, 2023.

### **NEW CALIFORNIA HIGH-SPEED RAIL AUTHORITY CHAIRMAN CLARIFIES GOVERNOR'S STATE OF THE STATE ADDRESS**

On March 19, 2019, Lenny Mendonca, the new chair of the California High-Speed Rail Authority (CAHSRA), stated that California would eventually complete the San Francisco to Southern California high-speed rail line. Proposition 1A, approved by the voters in 2008, authorized nearly \$10 billion for the line to connect San Francisco, Los Angeles, and Anaheim, and link to California's other major population centers. Mendonca, who also serves as the Governor's Chief Economic and Business Advisor, also reaffirmed the focus on the Central Valley segment of the high-speed rail line.

The Governor's remarks during his State of the State Address put into question the state's commitment to completing the High-Speed Rail project. The Trump administration's subsequent request to de-obligate \$929 million in federal funding for the project and attempt to take back another \$2.5 billion in previous funding further complicated the situation.

Mendonca acknowledged the financial challenges faced in completing the project, but clarified that Governor Newsom remains in support of high-speed rail in California.

## **FEDERAL**

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### **REGIONAL PROJECTS RECEIVE \$10.5 MILLION IN FEDERAL BUS AND BUS FACILITIES GRANTS**

On March 7, 2019, the Federal Transit Administration (FTA) announced grant awardees for the Buses and Bus Facilities Infrastructure Investment Program. A total of 107 project proposals from across the country will receive approximately \$366 million in funding. Among the projects are four in the SCAG region totaling more than \$ 10.5 million. They range from \$800,000 awarded to the City of Norwalk for the purchase of zero-emission buses to \$5.5 million awarded to the Los Angeles County Metropolitan Transportation Authority (Metro) to replace diesel buses with compressed natural gas (CNG) buses.

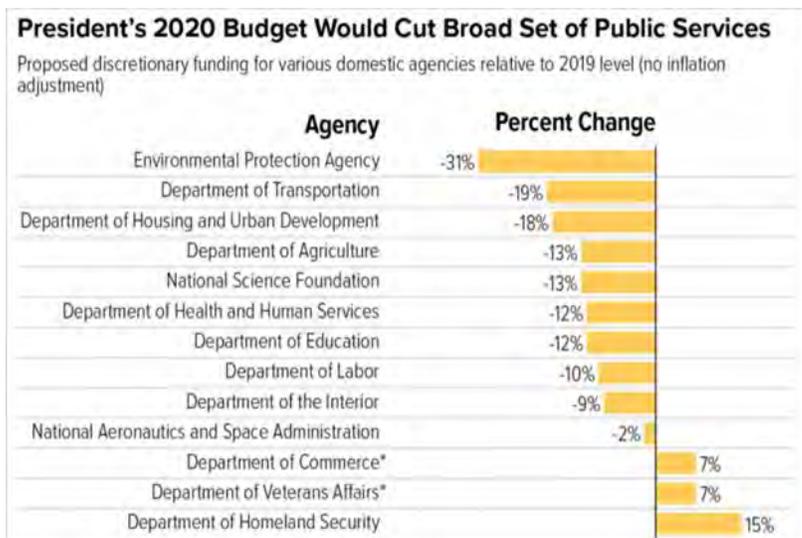
### **PRESIDENT TRUMP'S FISCAL YEAR (FY) 2020 BUUDGET REQUEST**

On March 11, 2019, the Trump Administration submitted a budget proposal for FY 2020 to Congress. The record \$4.75 trillion budget plan cuts funding for the Department of Transportation and the Department of Housing and Urban Development and calls for increased spending for the Department Homeland Security.

The Administration provides \$12.4 billion for public transportation programs, a cut of \$998 million from FY 2019. However, the budget fully funds Fixing America's Surface Transportation (FAST) Act programs authorized from the Highway Trust Fund and requests \$1 billion for the Better Utilizing Investments to Leverage Development (BUILD) program, an increase of \$100 million. The overwhelming majority of the decrease in funding is attributable to cuts in the Capital Investment Grants (CIG) program. The Administration proposes \$1.5 billion for the CIG program, which is \$1 billion less than current funding. Lastly, the Administration proposes to restructure the Amtrak system, focusing trains on shorter-distance routes.

**CALIFORNIA TRANSPORTATION CONGRESSIONAL RECEPTION**

SCAG co-hosted the annual California Transportation Congressional Reception on March 12, 2019 in Washington, D.C. The event presents a California-focused event in our nation's capital while thanking California's Congressional delegation and members of the House Committee on Transportation & Infrastructure for their support in working towards long-term solutions for our state's transportation infrastructure needs. In addition to SCAG, the Bay Area's Metropolitan Transportation Commission (MTC) and the state's largest transportation stakeholders also attend and participate. During the program, SCAG President Alan Wapner introduced the guest of honor, Congressman Peter DeFazio, Chairman of the House Committee on Transportation & Infrastructure. Over 200 people attended, including notable guests such as Representatives Salud Carbajal (CA), Mark DeSaulnier (CA), Jimmy Gomez (CA), Doug LaMalfa (CA), Jerry McNerney (CA), Mark Meadows (NC), Grace Napolitano (CA), and Harley Rouda (CA).



**REGIONAL PROJECTS RECEIVE \$10.5 MILLION IN FEDERAL BUS AND BUS FACILITIES GRANTS**

On March 7, 2019, the Federal Transit Administration (FTA) announced grant awardees for the Buses and Bus Facilities Infrastructure Investment Program. A total of 107 project proposals from across the country will receive approximately \$366 million in funding. Among the projects are four in the SCAG region totaling more than \$ 10.5 million. They range from \$800,000 awarded to the City of Norwalk for the purchase of zero-emission buses to \$5.5 million awarded to the Los Angeles County Metropolitan Transportation Authority (Metro) to replace diesel buses with compressed natural gas (CNG) buses.



Southern California Association of Governments
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017
April 4, 2019

To: Executive/Administration Committee (EAC)
Regional Council (RC)
From: Basil Panas, Chief Financial Officer, Contracts, 213-236-1817,
panas@scag.ca.gov
Subject: Purchase Orders more than \$5,000 but less than \$200,000;
Contracts more than \$25,000 but less than \$

INTERIM
EXECUTIVE DIRECTOR'S
APPROVAL

[Handwritten signature]

RECOMMENDED ACTION:

For Information Only - No Action Required

STRATEGIC PLAN:

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

BACKGROUND:

SCAG executed the following Purchase Orders (PO's) more than \$5,000 but less than \$200,000

Table with 3 columns: Vendor, PO Purpose, PO Amount. Rows include Daily Journal Corporation, Viva Embroidery and Printing, Parkopedia, ASSI, Inc., and Global Med Inc. dba Heartsmartcom.

SCAG executed the following Contract more than \$25,000 but less than \$200,000

Table with 3 columns: Consultant/Contract #, Contract's Purpose, Contract Amount. Rows include AMMA Transit Planning (18-035-C01) and Digital Map Products, Inc. (DMP).



**SCAG executed the following Contract more than \$25,000 but less than \$200,000**

<b><u>Consultant/Contract #</u></b>	<b><u>Contract's Purpose</u></b>	<b><u>Contract Amount</u></b>
(18-021-C01)	estate transaction data to identify trends at the neighborhood, local jurisdiction, county, and regional levels. They will offer SCAG member jurisdictions access to real estate software that features data on property details, parcel maps, and real estate transactions history, to be used to make more informed planning decisions.	

**SCAG executed the Amendment more than \$5,000 but less than \$75,000**

<b><u>Consultant/Contract #</u></b>	<b><u>Amendment's Purpose</u></b>	<b><u>Amendment Amount</u></b>
N/A	N/A	N/A

**ATTACHMENT(S):**

1. Contract Summaries

## CONSULTANT CONTRACT 18-035-C01

**Recommended Consultant:** AMMA Transit Planning

**Background & Scope of Work:** Consistent with the requirements the Gold Coast Transit District (GCTD) Local Transportation grant that funds this project, the consultant shall produce a First-Mile Last-Mile Connectivity Study for Naval Base Ventura County (NBVC) to make it easier for military service personnel and workers (civilian employees) to access transit in and around the Port Hueneme and Point Mugu military installation.

The consultant shall develop a public outreach strategy and implement it, as well as research and analyze similar programs at other military installations, identifying the needs and travel patterns of NBVC military service personnel and civilian employees, and produce a report summarizing all findings and recommended improvement options.

**Project’s Benefits & Key Deliverables:** The project’s benefits and key deliverables include, but are not limited to:

- Improving mobility for NBVC;
- Identifying shortcomings in public transport to and from NBVC;
- Developing responsible ways to improve travel options for the communities in Western Ventura County; and
- Supporting a reduction in Vehicle Miles Traveled (VMT) and vehicular congestion and promote active transportation, helping to reduce Green House Gas (GHGs), consistent with Senate Bill 32 (SB 32).

**Strategic Plan:** This item supports SCAG’s Strategic Plan Goal 1: Produce innovative solutions that improve the quality of life for Southern Californians: Objective 1 Create plans that enhance the region’s strength, economy, resilience and adaptability by reducing greenhouse gas emissions and air pollution.

**Contract Amount:**

<b>Total not to exceed</b>		<b>\$86,136</b>
	AMMA Transit Planning (prime consultant)	\$62,666
	DemandTrans (subconsultant)	\$7,840
	Transit Marketing (subconsultant)	\$6,320
	ALTA Planning + Design (subconsultant)	\$7,198
	GIS Workshop (subconsultant)	\$2,112

Note: AMMA Transit Planning originally proposed \$87,999, but staff negotiated the price down to \$86,136 without reducing the scope of work.

**Contract Period:** February 13, 2019 through June 30, 2020

**Project Number(s):**

145-4616C.01	\$76,256	
145-4816QO.01	\$9,880	

Funding source(s): Federal Transit Administration (FTA), Gold Coast First-Mile Last Mile Naval Base.

Attachment: Contract Summaries (Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$)

Funding of \$40,000 is available in the FY 2018-19 budget, and the remaining \$46,136 is expected to be available in the FY 2019-20 budget in Project Number 145-4616C.01, subject to budget availability.

**Request for Proposal (RFP):**

SCAG staff notified 2,131 firms of the release of RFP 18-035-C01 via SCAG's Solicitation Management System website. A total of 40 firms downloaded the RFP. SCAG received the following three (3) proposals in response to the solicitation:

<b>AMMA Transit Planning (4 subconsultants)</b>	<b>\$87,999</b>
IBI Group (1 subconsultant)	\$88,060
Urban Trans North America (1 subconsultant)	\$90,994

**Selection Process:**

The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed all three (3) offerors.

The PRC consisted of the following individuals:  
Stephen Fox, Senior Regional Planner, SCAG  
Matt Miller, Planning Manager, Gold Coast Transit District  
Beatris Megerdichian, Transit Planner, Gold Coast Transit  
Austin Novstrup, Transit Planner, Gold Coast Transit District  
Jad Andari, Associate Transportation Planner, Caltrans District 7

**Basis for Selection:**

The PRC recommended AMMA Transit Planning for the contract award because the consultant:

- Demonstrated the best experience of the project, specifically their experience in Ventura County, their implementation of other First/Last Mile studies and similar projects at other military installations and bases;
- Provided the best technical approach, with the most detail and comprehensiveness. Specifically, describing possible strategies and solutions in their proposal to achieve the study goals and objectives;
- Proposed the most robust and creative approach to stakeholder outreach and surveying, a critical part of the study effort; and
- Proposed the lowest price.

## CONSULTANT CONTRACT 18-021-C01

<b>Recommended Consultant:</b>	Digital Map Products, Inc. (DMP)				
<b>Background &amp; Scope of Work:</b>	The consultant shall provide spatial real estate transaction data to identify trends at the neighborhood, local jurisdiction, county, and regional levels. They will offer SCAG member jurisdictions access to real estate software that features data on property details, parcel maps, and real estate transactions history, to be used to make more informed planning decisions.				
<b>Project's Benefits &amp; Key Deliverables:</b>	The project's benefits and key deliverables include, but are not limited to: <ul style="list-style-type: none"><li>• Information for member jurisdictions on parcel, ownership, and property transaction: and</li><li>• Region wide property and land use information to analyze in various geographies, such as region, subregion, cities, and neighborhood levels.</li></ul>				
<b>Strategic Plan:</b>	This item supports SCAG's Strategic Plan Goal 4: Provide innovative information and value-added services to enhance member agencies' planning and operations and promote regional collaboration.				
<b>Contract Amount:</b>	<b>Total not to exceed</b> <span style="float: right;"><b>\$63,139</b></span> Digital Map Products, Inc. (prime consultant)				
	Note: Digital Map Products originally proposed \$63,210, but staff negotiated the price down to \$63,139 without reducing the scope of work.				
<b>Contract Period:</b>	February 27, 2019 through February 28, 2020				
<b>Project Number(s):</b>	055-0704B.02 \$55,897 055-0704E.02 \$7,242 Funding source(s): Consolidated Planning Grant (CPG) – Federal Transit Administration (FTA) Transportation Development Act (TDA).  Funding of \$30,000 is available in the FY 2018-19 budget, and the remaining \$33,139 is expected to be available in the FY 2019-20 budget in Project Number 055-0704B.02, subject to budget availability.				
<b>Request for Proposal (RFP):</b>	SCAG staff notified 1,804 firms of the release of RFP 18-021 via SCAG's Solicitation Management System website. A total of 17 firms downloaded the RFP. SCAG received the following two (2) proposals in response to the solicitation:  <table border="0" style="width: 100%;"><tr><td style="width: 80%;"><b>Digital Map Products, Inc. (no subconsultants)</b></td><td style="text-align: right;"><b>\$63,210</b></td></tr><tr><td>CoreLogic Solutions, LLC (no subconsultants)</td><td style="text-align: right;">\$76,011</td></tr></table>	<b>Digital Map Products, Inc. (no subconsultants)</b>	<b>\$63,210</b>	CoreLogic Solutions, LLC (no subconsultants)	\$76,011
<b>Digital Map Products, Inc. (no subconsultants)</b>	<b>\$63,210</b>				
CoreLogic Solutions, LLC (no subconsultants)	\$76,011				
<b>Selection Process:</b>	The Proposal Review Committee (PRC) evaluated each proposal in accordance with the criteria set forth in the RFP, and conducted the selection process in a manner consistent with all applicable federal and state contracting regulations. After evaluating the proposals, the PRC interviewed the two (2) offerors.				

Attachment: Contract Summaries (Purchase Orders more than \$5,000 but less than \$200,000; Contracts more than \$25,000 but less than \$)

The PRC consisted of the following individuals:

Javier Aguilar, Senior Regional Planner, SCAG

John Cho, Senior Regional Planner, SCAG

Sungbin Cho, Transportation Modeler IV, SCAG

**Basis for Selection:**

The PRC recommended Digital Map Products, Inc., for the contract award because the consultant:

- Demonstrated the best understanding of the project, specifically, DMP is highly knowledgeable in parcel data services and proposed a clear understanding of the entire scope of work, which the other firm did not, by providing how government agencies have successfully used their data services and explaining solutions to meet all of SCAG's needs;
- Provided the best technical approach for RFP tasks. Specifically, in Task 1 the Application Programming Interface (API) option proposed is flexible to address the development of SCAG's application. In task 2, GovClarity offers an established out-of-the box solution with the functions looked for by SCAG's member agencies; and
- Proposed the lowest price.



Southern California Association of Governments  
900 Wilshire Boulevard, Suite 1700, Los Angeles, California 90017  
April 4, 2019

**To:** Executive/Administration Committee (EAC)  
Regional Council (RC)  
**From:** Basil Panas, Chief Financial Officer, Finance, 213-236-1817,  
panas@scag.ca.gov  
**Subject:** CFO Monthly Report

INTERIM  
EXECUTIVE DIRECTOR'S  
APPROVAL

**RECOMMENDED ACTION:**

For Information Only - No Action Required

**STRATEGIC PLAN:**

This item supports the following Strategic Plan Goal 7: Secure funding to support agency priorities to effectively and efficiently deliver work products.

**AUDITS:**

SCAG has received final audit reports from Caltrans for its Incurred Cost Audit and its Indirect Cost Allocation Plan audit and is waiting to receive the approved corrective action plans. We expect the corrective action plans to be very similar to the recommendations contained in the audit reports and so have been preparing to make process changes along those lines.

**MEMBERSHIP DUES:**

As of March 12, 2019, 188 cities and 6 counties had paid their FY19 dues. This represents about 99.9% of the assessment and one city has yet to pay. Two cities are being recruited for membership.

**BUDGET & GRANTS (B&G):**

On March 6, 2019, staff received approval from Caltrans for Amendment 5 to the FY 2018-19 Overall Work Program (OWP). Amendment 5 included the programming of \$131,219 of Senate Bill 1 (SB 1) Sustainable Communities Formula Grant funds and \$17,001 of Transportation Development Act (TDA) funds for the required local match.

On March 7, 2019, the EAC and RC approved the FY 2019-20 Draft Comprehensive Budget and OWP. The OWP was released for a 30-day public comment period and the OWP was submitted to our federal and state funding partners for review. Staff will address public comments in the final budget documents.

**CONTRACTS:**

In February 2019, the Contracts Department issued two (2) Request for Proposals (RFP's); awarded five (5) contracts; issued six (6) contract amendments; and processed 53 Purchase Orders to support ongoing business and enterprise operations. Staff also administered 120 consultant



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contracts. Contracts staff continued to negotiate better pricing and reduced costs for services. Thus far the Contracts Department has negotiated \$374,130 in budget savings.

**ATTACHMENT:**

February 2019 CFO Monthly Status Report

**ATTACHMENT(S):**

1. 040419 CFO Monthly Report



# Office of the Chief Financial Officer

## Monthly Status Report

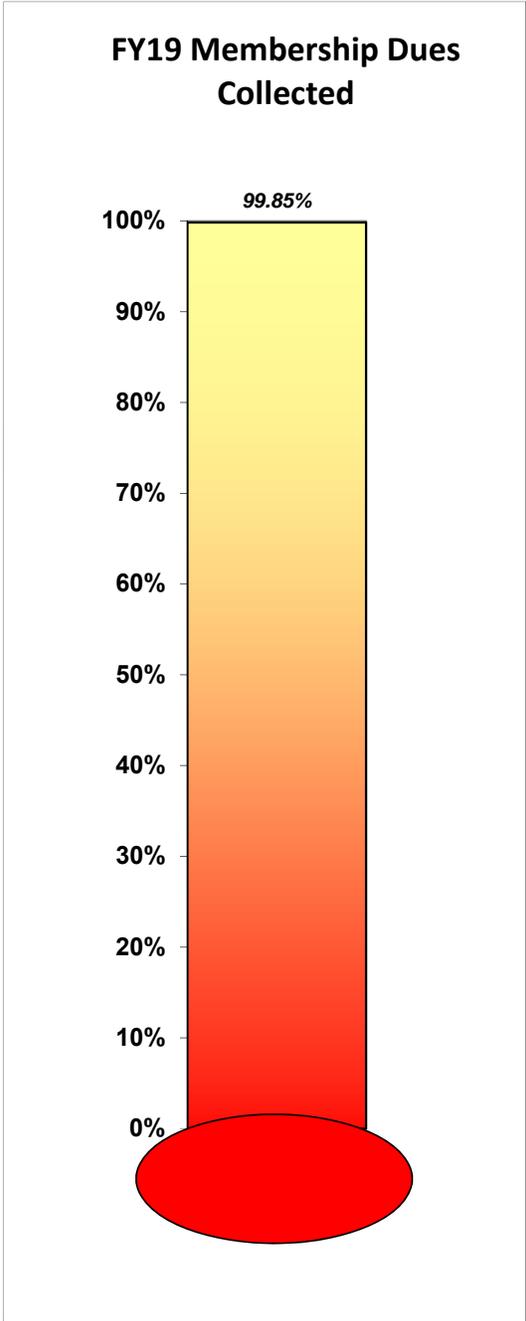
**FEBRUARY 2019**

**OVERVIEW**

As of March 12, 2019, 188 cities and six counties had paid their FY19 dues. This represents 99.9% of the dues assessment. One city had yet to pay its dues. Two cities are being recruited for membership.

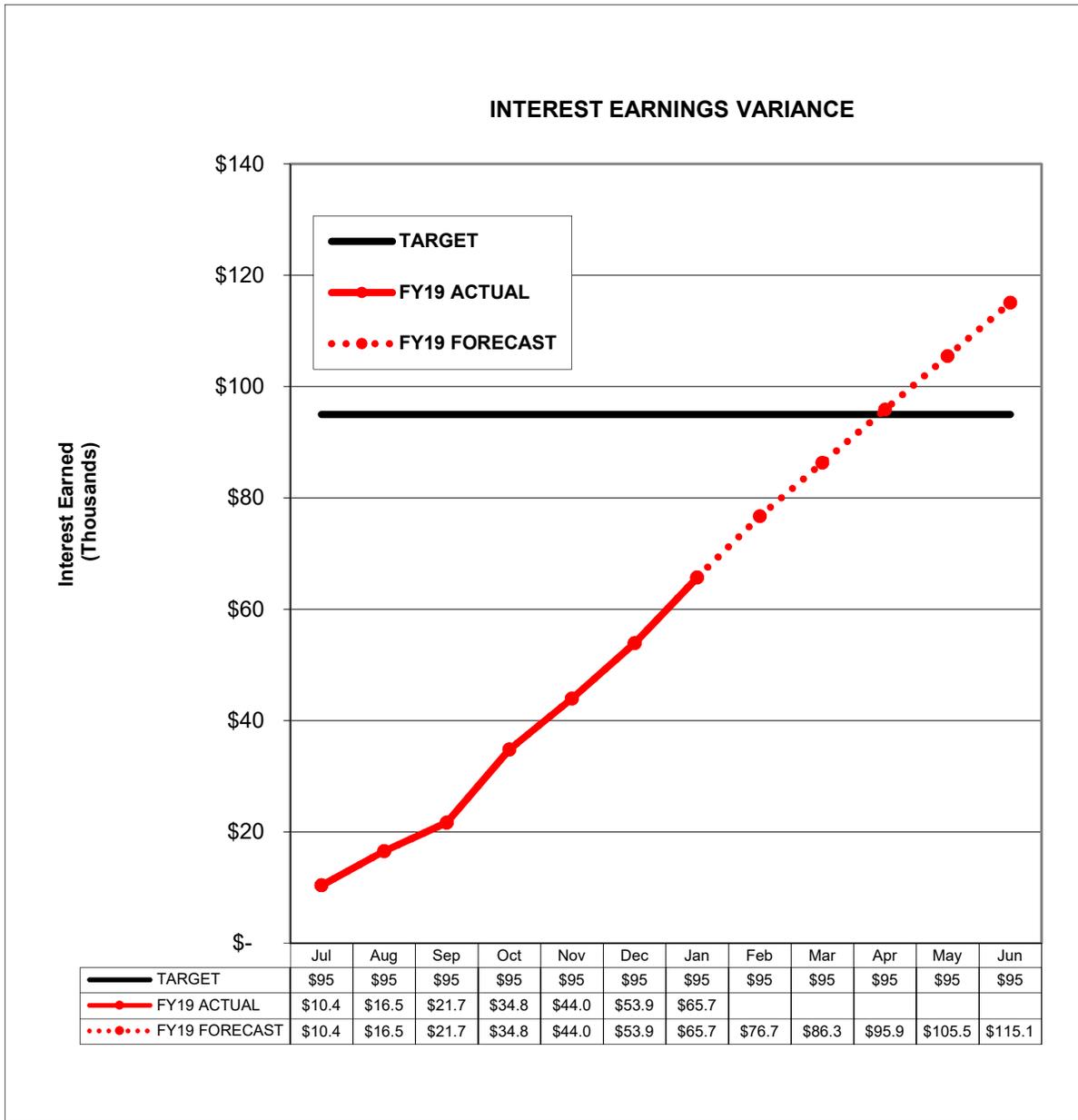
**SUMMARY**

FY19 Membership Dues	<u>\$ 2,053,962</u>
Total Collected	<u>\$ 2,050,884</u>
Percentage Collected *	<u>99.85%</u>





**Office of the CFO**  
*Interest Earnings Variance*



Attachment: 040419 CFO Monthly Report (CFO Monthly Report)

**OVERVIEW**

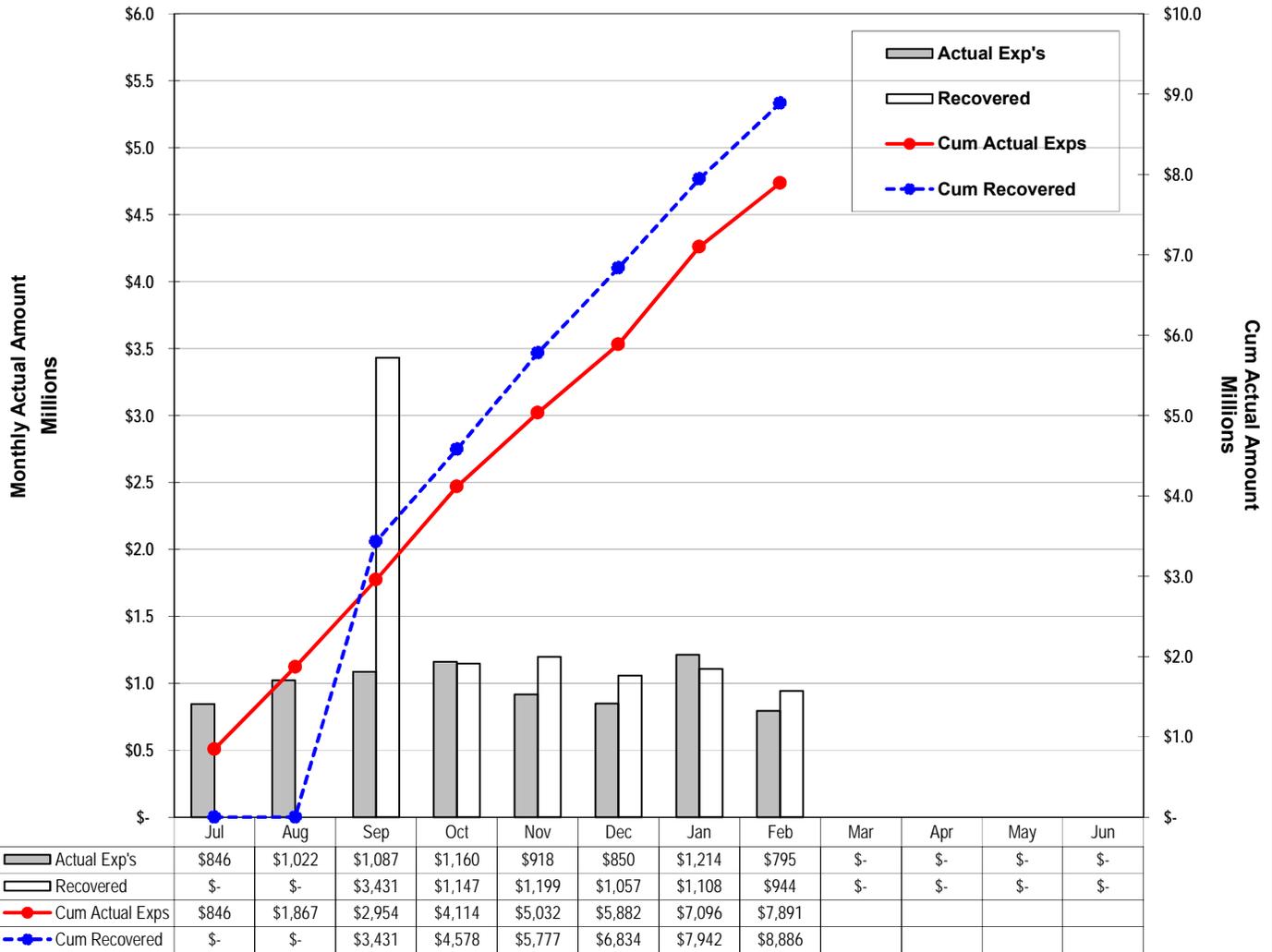
Actual interest income is plotted against the target amount. The amount credited to SCAG's account through January was \$65,681. The LA County Pool earned 2.18% in January.

**SUMMARY**

The amount projected for FY19 is \$112,596.



### FY19 INDIRECT COST & RECOVERY



Attachment: 040419 CFO Monthly Report (CFO Monthly Report)

## OVERVIEW

**A comparison of Indirect Cost (IC), incurred by SCAG vs. IC recovered from SCAG's grants.**

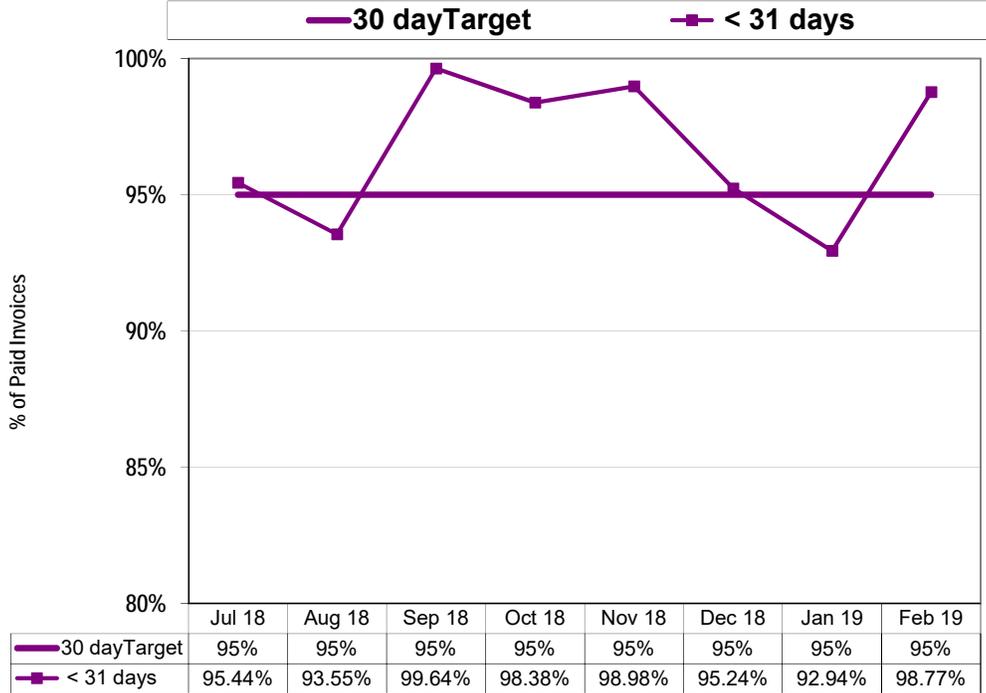
## SUMMARY

**Through February 2019, SCAG was over-recovered by \$995,361 due to unspent Indirect Cost budget.**

Office of the CFO  
Invoice Aging



INVOICE AGING



OVERVIEW

The percent of total invoices paid within 30 days. The target is to pay 95% of all invoices within 30 days. This goal was met.

SUMMARY

98.77% of February 2019's payments were made within 30 days of invoice receipt.  
At month-end, 42 invoices remained unpaid less than 30 days.

Actual

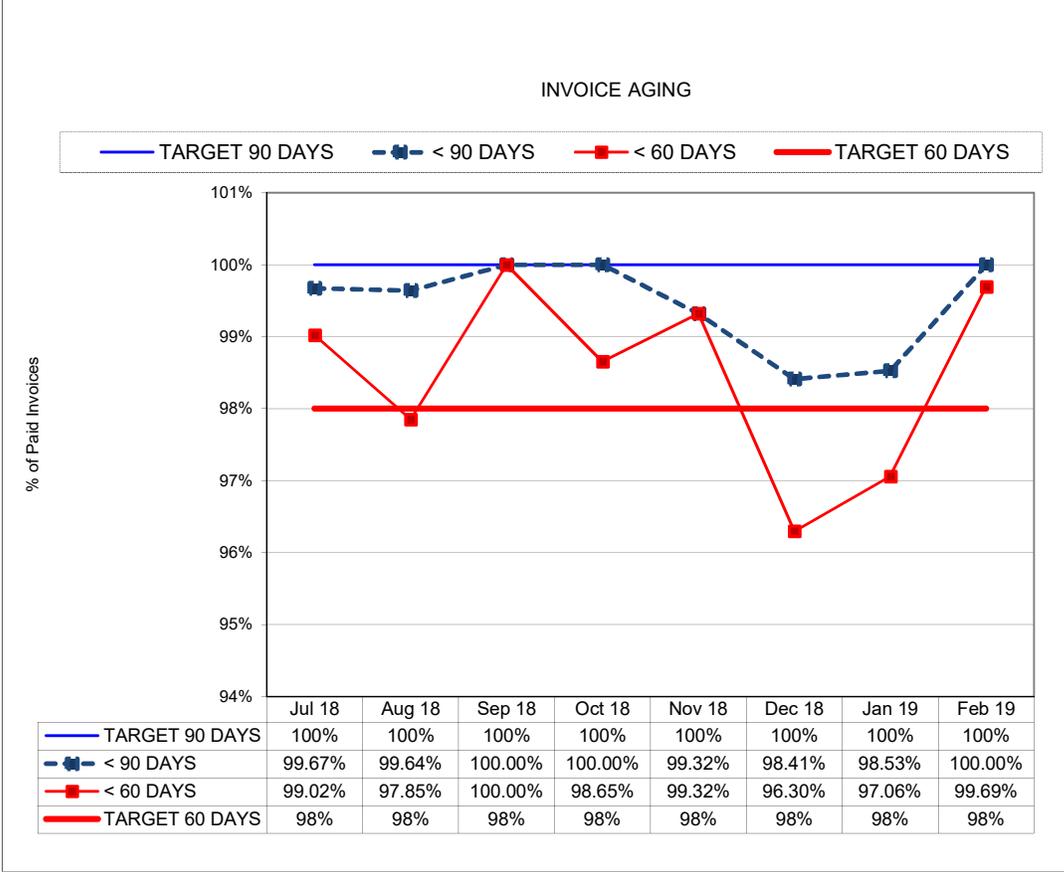
OVERVIEW

The percent of total invoices paid within 60 and 90 days. The target is to pay 98% of invoices within 60 days and 100% within 90 days.

SUMMARY

These goals were met during this period.

99.69% of February 2019's payments were within 60 days of invoice receipt and 100.00% within 90 days. Invoices unpaid 30-60 days totaled 7; 60-90 days: 3; >90 days: 5.



Attachment: 040419 CFO Monthly Report (CFO Monthly Report)



**Office of the CFO**  
Consolidated Balance Sheet

	1/31/2019	2/28/2019	Incr (decr) to equity	COMMENTS
Cash at Bank of the West	\$ 888,416	\$ 2,667,625		
LA County Investment Pool	\$ 8,659,392	\$ 7,671,165		
Cash & Investments	\$ 9,547,808	\$ 10,338,789	\$ 790,982	Collected: OTS \$690K & RTA \$324K; less: A/P invoice payments - \$153K
Accounts Receivable	\$ 7,295,953	\$ 6,360,491	\$ (935,462)	Collected receivables: OTS \$690K, RTA \$324K
Other Current Assets	\$ 5,560,135	\$ 5,206,968	\$ (353,167)	Prepays of \$207K were expensed; IC fund over-recovered \$150K
Fixed Assets - Net Book Value	\$ 6,672,535	\$ 6,672,535	\$ -	No change.
<b>Total Assets</b>	<b>\$ 29,076,431</b>	<b>\$ 28,578,783</b>	<b>\$ (497,648)</b>	
Accounts Payable	\$ (370,551)	\$ (218,029)	\$ 152,523	Due to push for consultant invoice processing; less A/P outstanding
Employee-related Liabilities	\$ (501,244)	\$ (528,138)	\$ (26,894)	Jan & Feb had 11 unpaid working days
Deferred Revenue	\$ (91,918)	\$ (130,918)	\$ (39,000)	GA sponsorships
<b>Total Liabilities and Deferred Revenue</b>	<b>\$ (963,713)</b>	<b>\$ (877,085)</b>	<b>\$ 86,629</b>	
<b>Fund Balance</b>	<b>\$ 28,112,718</b>	<b>\$ 27,701,698</b>	<b>\$ (411,019)</b>	
<b>WORKING CAPITAL</b>				
	<b>1/31/2019</b>	<b>2/28/2019</b>	<b>Incr (decr) to working capital</b>	
Cash	\$ 9,547,808	\$ 10,338,789	\$ 790,982	
Accounts Receivable	\$ 7,295,953	\$ 6,360,491	\$ (935,462)	
Accounts Payable	\$ (370,551)	\$ (218,029)	\$ 152,523	
Employee-related Liabilities	\$ (501,244)	\$ (528,138)	\$ (26,894)	
<b>Working Capital</b>	<b>\$ 15,971,965</b>	<b>\$ 15,953,113</b>	<b>\$ (18,852)</b>	

Attachment: 040419 CFO Monthly Report (CFO Monthly Report)



**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through February 28, 2019

**COMPREHENSIVE BUDGET**

		<b>Adopted Budget</b>	<b>Amended Budget</b>	<b>Expenditures</b>	<b>Commitments</b>	<b>Budget Balance</b>	<b>% Budget Spent</b>
1	Staff & Allocated Fringe Benefits	500,715	500,549	335,238	-	165,311	67.0%
2	51001 Allocated Indirect Costs	467,122	468,291	313,616	-	154,675	67.0%
3	54300 SCAG Consultants	274,850	253,850	152,893	100,957	(0)	60.2%
4	54340 Legal costs	180,000	155,000	80,785	14,615	59,600	52.1%
5	55210 Software	-	-	36,647	(0)	(36,647)	#DIV/0!
6	55441 Payroll, bank fees	12,500	12,500	4,211	8,289	(0)	33.7%
7	55460 Mat & equip <\$5K	-	50	50	0	0	99.0%
8	55510 Office Supplies	25,000	5,000	397	4,603	(0)	7.9%
9	55580 Outreach	-	2,199	2,199	-	-	100.0%
10	55600 SCAG Memberships	22,000	88,612	59,678	-	28,934	67.3%
11	55610 Professional Membership	11,500	11,500	5,625	720	5,155	48.9%
12	55620 Res mat/sub	-	2,000	1,876	124	-	93.8%
13	55730 Capital Outlay > \$5,000	-	3,893	3,893	-	(0)	100.0%
14	55801 Recruitment Other	-	13	13	-	0	99.8%
15	55830 Conference - Registration	15,000	7,950	91	-	7,859	1.1%
16	55860 Scholarships	32,000	32,000	32,000	-	-	100.0%
17	55910 RC/Committee Mtgs	25,000	20,000	8,878	2,622	8,500	44.4%
18	55912 RC Retreat	5,000	5,000	-	-	5,000	0.0%
19	55914 RC General Assembly	375,000	375,000	60,000	1	314,999	16.0%
20	55915 Demographic Workshop	18,000	18,000	-	-	18,000	0.0%
21	55916 Economic Summit	80,000	85,000	83,408	-	1,592	98.1%
22	55918 Housing Summit	40,000	35,000	-	-	35,000	0.0%
23	55919 Go Human	-	-	67,262	-	(67,262)	#DIV/0!
24	55920 Other Meeting Expense	40,000	56,500	35,752	20,748	0	63.3%
25	55xxx Miscellaneous other	12,000	28,783	28,783	0	(0)	100.0%
26	55940 Stipend - RC Meetings	215,925	207,422	102,560	-	104,862	49.4%
27	56100 Printing	30,500	25,500	-	-	25,500	0.0%
28	58100 Travel - outside SCAG region	44,500	24,741	15,151	-	9,590	61.2%
29	58101 Travel - local	25,500	25,500	23,048	-	2,452	90.4%
30	58110 Mileage - local	23,500	18,500	12,591	-	5,909	68.1%
31	58150 Travel Lodging	-	7,259	7,259	-	0	100.0%
32	58800 RC Sponsorships	135,000	135,000	176,875	-	(41,875)	131.0%
33	<b>Total General Fund</b>	<b>2,610,612</b>	<b>2,610,612</b>	<b>1,650,780</b>	<b>152,679</b>	<b>807,154</b>	<b>63.2%</b>
34							
35	Staff & Allocated Fringe Benefits	15,130,995	14,611,702	9,163,581	-	5,448,121	62.7%
36	51001 Allocated Indirect Costs	14,115,805	13,669,929	8,572,530	-	5,097,399	62.7%
37	54300 SCAG Consultants	30,586,917	35,839,194	3,470,730	13,175,747	19,192,717	9.7%
38	54302 Non-Profits/IHL	-	220,975	1,087	25,158	194,730	0.5%
38	54360 Pass-through Payments	12,075,472	10,455,829	2,065,436	8,390,392	0	19.8%
39	55210 Software Support	247,231	247,231	188,227	39,171	19,833	76.1%
40	55250 Cloud Services	-	489,330	-	243,138	246,192	0.0%
41	5528x Third Party Contributions	4,567,848	4,663,745	2,193,863	-	2,469,882	47.0%
42	55310 F&F Principal	231,850	231,850	151,144	77,425	3,281	65.2%
43	55315 F&F Interest	49,426	49,426	34,967	14,459	-	70.7%
44	55320 AV Principal	102,665	102,665	83,660	19,005	-	81.5%
45	55325 AV Interest	21,886	22,898	22,898	(0)	(0)	100.0%
46	55xxx Office Expenses	-	1,553	1,553	-	(0)	100.0%
47	55520 Hardware Supp	5,000	5,000	-	-	5,000	0.0%
48	55580 Outreach/Advertisement	-	75,591	75,590	1	0	100.0%
49	55620 Resource Materials - subscrib	931,456	785,865	179,263	182,787	423,816	22.8%
50	55730 Capital Outlay	300,000	300,000	122,595	-	177,405	40.9%
51	55810 Public Notices	56,000	56,000	31,361	24,639	(0)	56.0%
52	55830 Conf. Registration	3,500	3,500	1,805	-	1,695	51.6%
53	55920 Other Meeting Expense	83,500	84,652	110	-	84,542	0.1%
54	55930 Miscellaneous	150,211	1,537,209	-	3,425	1,533,784	0.0%
55	56100 Printing	28,000	75,862	37,130	0	38,731	48.9%
56	58100 Travel - Outside	246,750	252,858	55,859	-	196,999	22.1%
57	58101 Travel - Local	5,500	9,997	9,997	-	(0)	100.0%
58	58110 Mileage - local	25,800	25,800	18,452	-	7,348	71.5%
59	58200 Travel - Reg Fees	5,000	5,000	-	-	5,000	0.0%
60	59090 Exp - Local Other	9,767,224	9,578,484	213,349	-	9,365,135	2.2%
	<b>Total OWP &amp; TDA Capital</b>	<b>88,738,036</b>	<b>93,402,145</b>	<b>26,695,189</b>	<b>22,195,346</b>	<b>44,511,609</b>	<b>28.6%</b>
	<b>Comprehensive Budget</b>	<b>91,348,648</b>	<b>96,012,757</b>	<b>28,345,969</b>	<b>22,348,025</b>	<b>45,318,763</b>	<b>29.5%</b>

Attachment: 040419 CFO Monthly Report (CFO Monthly Report)



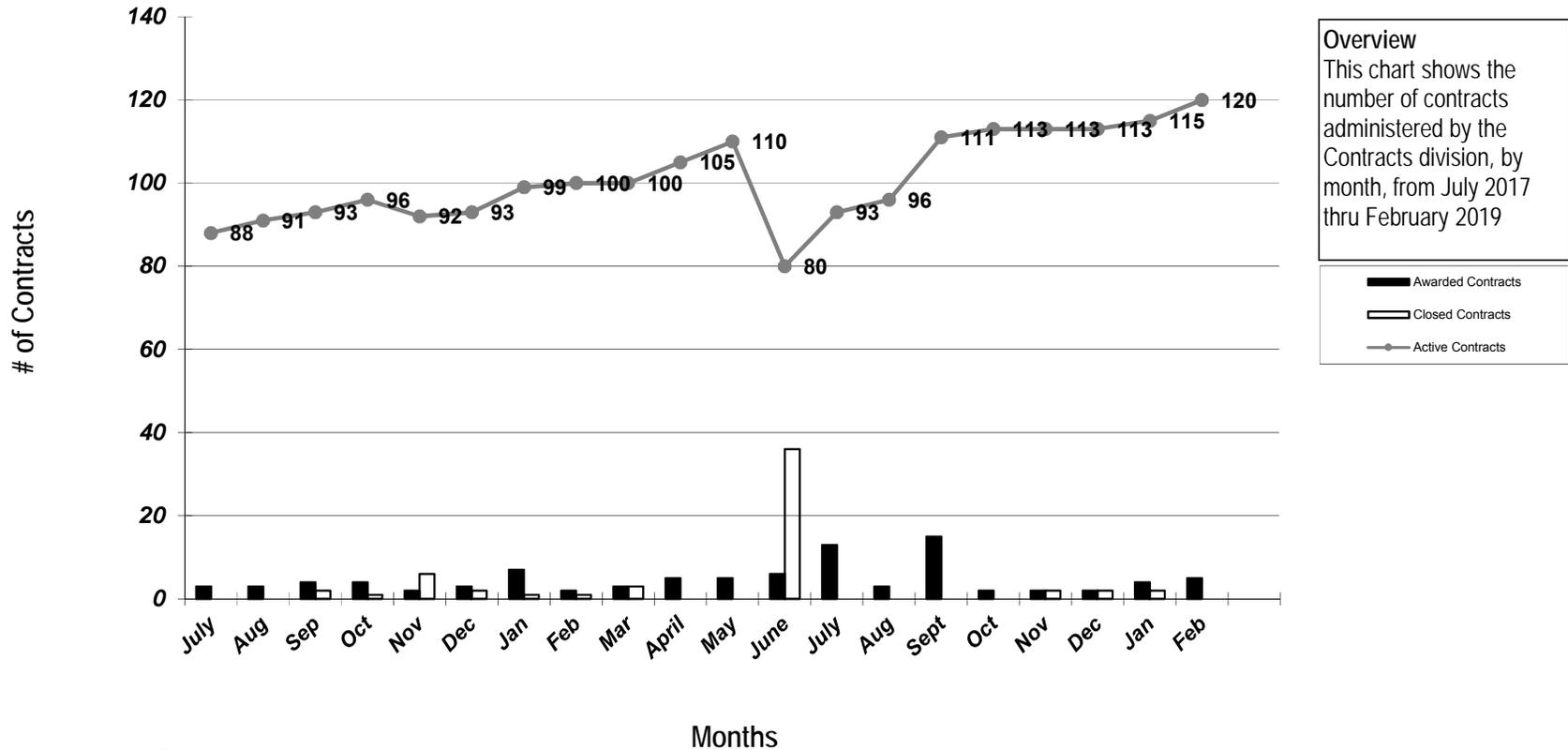
**Office of the CFO**  
Fiscal Year-To-Date Expenditure Report Through February 28, 2019

**INDIRECT COST EXPENDITURES**

		Adopted Budget	Amended Budget	Expenditures	Commitments before Adjustments	Commitments	Budget Balance	% Budget Spent
1	50010	4,540,919	4,850,750	3,126,191			1,724,559	64.4%
2	50013	1,000	1,000	1,021			(21)	102.1%
3	50014	75,000	75,000	36,630			38,370	48.8%
4	50030	85,000	85,000	11,183			73,817	13.2%
5	51xxx	3,587,327	3,832,747	2,457,387	-	-	1,375,360	64.1%
6	54300	234,570	227,570	7,400	58,874	58,874	161,296	3.3%
7	54301	1,421,750	1,150,051	331,505	274,951	274,951	543,594	28.8%
8	54340	125,000	125,000	1,397	40,278	40,278	83,325	1.1%
9	55210	484,980	499,655	287,672	66,216	66,216	145,766	57.6%
10	55220	86,000	302,000	218,267	95,335	83,733	(0)	72.3%
11	55230	2,000	2,000			-	2,000	0.0%
12	55240	15,000	24,728	24,728	4,940	(0)	0	100.0%
13	55270		3,473	3,473	-	-	0	100.0%
14	55400	724,350	724,350	507,654	237,146	216,696	(0)	70.1%
15	55410	245,883	245,883	113,249	50,598	50,598	82,036	46.1%
16	55415	2,500	6,500	1,891	1,066	1,066	3,543	29.1%
17	55420	120,000	120,000	30,245	43,764	43,764	45,991	25.2%
18	55430	26,500	26,500	16,693	25,237	9,807	(0)	63.0%
19	55435	100,000	93,000	31,369	32,569	32,569	29,062	33.7%
20	55440	199,089	199,089	172,759	-	-	26,330	86.8%
21	55441	15,000	15,000	8,160	6,252	6,252	588	54.4%
22	55445	5,000	5,000	168	5,719	4,832	0	3.4%
23	55460	14,000	29,000	23,256	1,540	1,540	4,205	80.2%
24	55510	73,800	73,800	33,371	26,394	26,394	14,035	45.2%
25	55520	2,500	2,500	2,237	-	-	263	89.5%
26	55530	170,000	170,000	74,818	58,185	58,185	36,996	44.0%
27	55540	10,000	10,052	10,052	-	-	(0)	100.0%
28	55550		4,000	2,947	5,253	1,053	0	73.7%
29	55600	188,450	88,950	87,241	163	163	1,546	98.1%
29	55610		2,000	1,574	-	-	426	78.7%
30	55620	57,300	67,300	28,870	1,611	1,611	36,819	42.9%
31	55700	232,000	232,000	99,273	-	-	132,727	42.8%
32	55710	35,000	35,000	-	-	-	35,000	0.0%
33	55715	250,000	250,000	-	-	-	250,000	0.0%
34	55720	70,000	70,000	39,674	-	-	30,326	56.7%
35	55800	20,000	20,000	4,571	-	-	15,429	22.9%
36	55801	38,000	38,000	7,835	46,890	30,165	0	20.6%
37	55810	2,500	2,500	-	-	-	2,500	0.0%
38	55820	20,000	20,000	1,894	-	-	18,106	9.5%
39	55830	11,500	16,000	6,248	-	-	9,752	39.0%
40	55840	65,000	60,000	33,254	391	391	26,356	55.4%
41	55920	2,500	2,500	26	-	-	2,474	1.0%
42	55950	38,500	38,500	16,649	14,804	14,804	7,047	43.2%
43	55xxx	6,500	6,500	435	-	-	6,065	6.7%
44	56100	20,000	22,700	4,129	3,309	3,309	15,262	18.2%
45	58100	85,000	83,300	15,778	-	-	67,522	18.9%
46	58101	18,750	22,250	3,895	-	-	18,355	17.5%
47	58110	26,100	25,200	2,431	-	-	22,769	9.6%
48	58120		2,000	1,284	-	-	716	64.2%
49	<b>Total Indirect Cost</b>	<b>13,554,268</b>	<b>14,008,348</b>	<b>7,890,785</b>	<b>1,101,485</b>	<b>1,027,251</b>	<b>5,090,312</b>	<b>56.3%</b>

Attachment: 040419 CFO Monthly Report (CFO Monthly Report)

## SCAG Contracts (Year to Date)



**Overview**  
 This chart shows the number of contracts administered by the Contracts division, by month, from July 2017 thru February 2019



**Summary**

The chart shows that the Contracts Department is managing One hundred and fifteen contracts. Fifty-four are Cost Plus Fixed Fee contracts, 22 are fixed price contracts, and the remaining 44 are Time and Materials (T&M) contracts (includes Labor Hour and Retainer contracts). The Contracts Department anticipates issuing approximately 30 contracts for FY 2018-19. Note, due to the nature of SCAG's work, the majority of SCAG contracts have a one year term and end on June 30th each year.

**Office of the CFO**  
Staffing Report as of March 1, 2019



<b>GROUPS</b>	<b>Authorized Positions</b>	<b>Filled Positions</b>	<b>Vacant Positions</b>
<b>Executive</b>	7	7	0
<b>Legal</b>	2	2	0
<b>Policy &amp; Public Affairs</b>	18	13	5
<b>Administration</b>	41	37	4
<b>Planning &amp; Programs</b>	67	61	6
<b>Total</b>	<b>135</b>	<b>120</b>	<b>15</b>

**OTHER POSITIONS**

<b>GROUPS</b>	<b>Limited Term Positions</b>	<b>Interns or Volunteers</b>	<b>Temp Positions</b>	<b>Agency Temps</b>
<b>Executive</b>	0	0	0	0
<b>Legal</b>	0	0	0	0
<b>Policy &amp; Public Affairs</b>	2	0	0	0
<b>Administration</b>	2	2	0	0
<b>Planning &amp; Programs</b>	4	12	1	0
<b>Total</b>	<b>8</b>	<b>14</b>	<b>1</b>	<b>0</b>

Attachment: 040419 CFO Monthly Report (CFO Monthly Report)